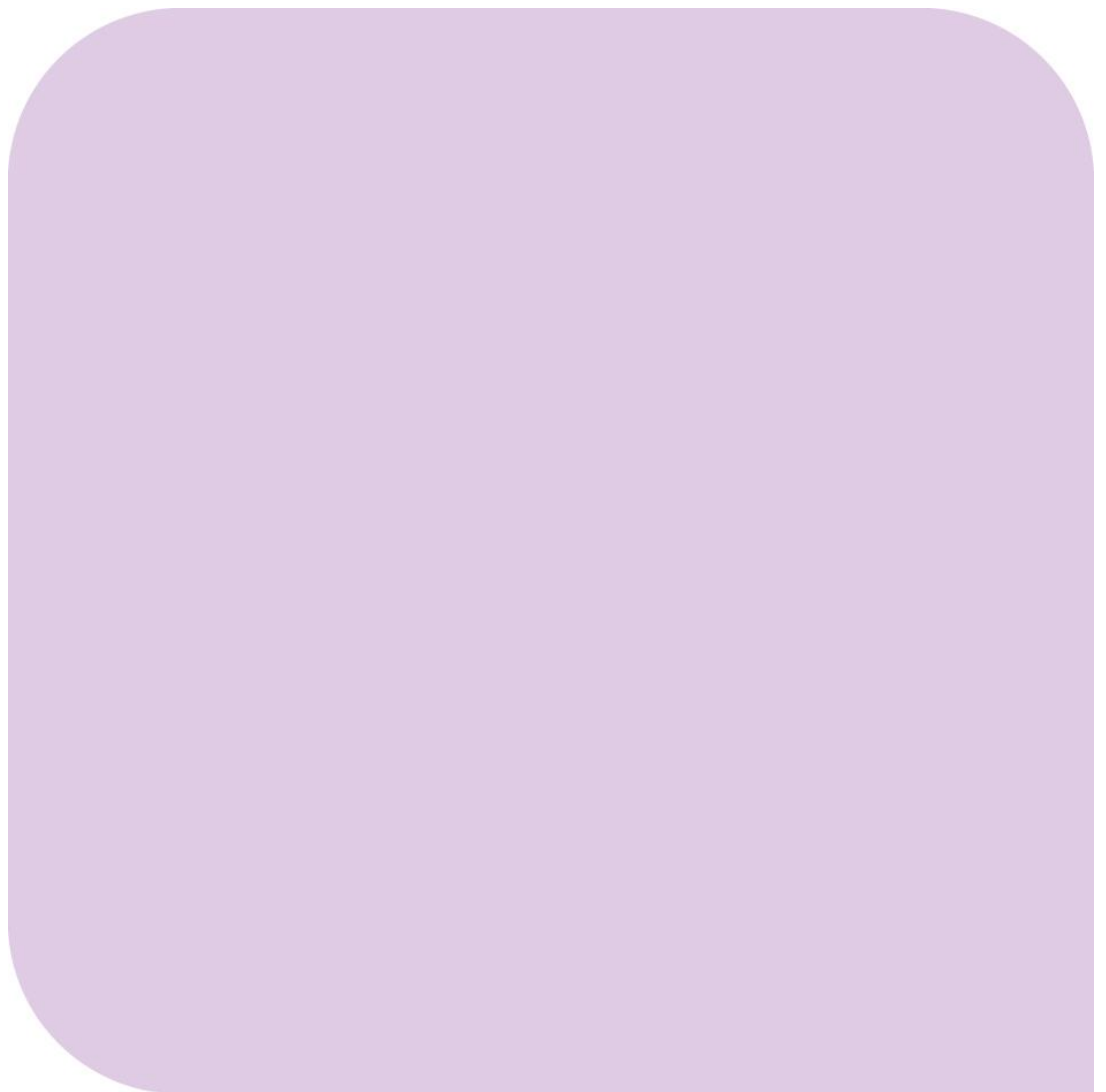


Social Care Online Topic tree (alphabetical)



Types of Terms and Relationships

The types of terms and the abbreviations that appear in the alphabetical sequence are listed below.

Top term (T).	Indicates the top term or name of a hierarchy. These terms are not used for indexing or searching material.
Go term (G). Also known as a preferred term.	Indicates a topic term can be used for searching or indexing material.
Stop term (S). Also known as a non-preferred term	Indicates a topic term cannot be used for indexing or searching material. Stop terms can be synonyms or alternative spellings. Stop terms will always point the user to the 'Go' term that should be used.
Broader term (BT).	Indicates the next level up in the hierarchy to which a topic term belongs.
Narrower term (NT).	Indicates a narrower topic term in the hierarchy.
Related term (RT).	Indicates an associative or related topic term. Useful for finding other relevant topics which are related to the users chosen topic term.
Use (USE) or Use for (UF):	USE appears with Stop terms. It directs the users to the preferred 'Go' term that should be used to search or index material. UF appears with Stop terms. It identifies any stop or non-preferred terms that are used with preferred 'Go' terms.
Scope note (SN).	Provide a definition of a topic or gives guidance on a topics use when its meaning is unclear.

A.I.D.S. (S)

USE HIV AIDS

abduction (G)

UF child abduction
RT children
UF kidnapping
BT crime

aboriginals (S)

USE indigenous people

abortion (G)

BT pregnancy

absconding (S)

USE runaways

abuse (G)

SN Intentional, purposeful acts or acts of omission leading to a person being hurt, injured or killed.
BT criminal justice, law and rights (*top term - not used for indexing*)
NT adult abuse
NT animal abuse
NT child abuse
NT elder abuse
NT emotional abuse
NT financial abuse
NT institutional abuse
NT neglect
NT partner abuse
NT physical abuse
NT ritual abuse
NT sexual abuse

abuse of older persons (S)

USE elder abuse

abused children (S)

USE child abuse

abused elderly people (S)

USE elder abuse

abusers (G)

BT offenders

academic achievement (S)

USE educational performance

access to birth records (G)

BT adoption

access to children (S)

USE contact

access to information (G)

RT confidentiality
BT information services

access to services (G)

BT social care provision

accident and emergency (S)

USE emergency health services

accountability (G)

SN Use for accountability of social workers to users; employing organisation; their own motivations and legal requirements and framework for specific social work tasks.
BT ethics
NT public accountability

accounting (S)

USE financial management

accreditation (G)

SN Use for social work courses, practice placement/teachers. For the licensing of social workers under GSSC scheme and in other countries use 'registration'.
BT education

Acquired Immunodeficiency Syndrome (S)

USE HIV AIDS

action plan orders (S)

USE court orders

action research (G)

SN Research which engages participants and researchers in active collaboration and collective self-reflection at all stages of research process.
BT research methods

active listening skills (S)

USE listening skills

activities of daily living (G)RT older people
UF daily living skills
BT life style**acts (S)**

USE law

acute hospital trusts (S)

USE NHS trusts

acute psychiatric care (G)

BT psychiatric care

adaptations (S)

USE assistive technology

addiction (G)SN Use for discussions of the nature
of addiction.
BT substance misuse**additional educational needs (S)**

USE special educational needs

additional support needs (S)

USE special educational needs

ADHD (G)UF attention deficit hyperactivity
disorder
BT behaviour disorders**admission to care (G)**

BT residential care

admission to hospital (S)

USE patient admission

adolescence (G)SN Use for emotional/physical
aspects of adolescence.
BT child development**adolescents (S)**

USE young people

adopted children (G)RT adoption
BT children**adopted people (G)**SN Use for adults who were
adopted as children or young
people.
RT adoption
BT people, groups and communities
(*top term - not used for
indexing*)**adoption (G)**RT adopted children
RT adopted people
RT adoption allowances
RT adoptive parents
RT adoption contact registers
UF adoption services
BT social care services (*top term -
not used for indexing*)
NT access to birth records
NT adoption agencies
NT intercountry adoption
NT open adoption
NT post adoption services
NT transracial adoption**adoption agencies (G)**

BT adoption

adoption allowances (G)RT adoption
BT allowances**adoption contact registers (G)**RT adoption
BT registers**adoption services (S)**

USE adoption

adoption support services (S)

USE post adoption services

adoptive parents (G)RT adoption
BT parents**adult abuse (G)**SN Use for abuse of vulnerable
adults. For the abuse of older
people, use elder abuse.
RT adult safeguarding
BT abuse**adult education (G)**RT life long learning
BT education

adult family placement (S)

USE shared lives schemes

adult protection (S)

USE adult safeguarding

adult safeguarding (G)

SN 'Adult safeguarding' replaced the term 'adult protection' in 2002 to recognise a shift in policy emphasis from providing protection, to supporting vulnerable adults to access services of their own choice. Items previously indexed as 'adult protection' on Social Care Online can now be found under 'adult safeguarding'.

UF adult protection

UF safeguarding adults

RT adult abuse

BT social care services (*top term - not used for indexing*)

adult services (G)

UF adults services

BT social services

NT directors of adult services

adults (G)

BT people, groups and communities (*top term - not used for indexing*)

NT vulnerable adults

adults services (S)

USE adult services

advance decisions (S)

USE advance directives

advance directives (G)

SN Instructions given by individuals specifying what actions should be taken for their health in the event that they are no longer able to make decisions due to illness or incapacity.

RT death

UF living wills

UF advance decisions

BT informed consent

advice centres (S)

USE advice services

advice services (G)

RT helplines

UF welfare rights services

UF financial advice

UF housing advice centres

UF money advice

UF debt counselling

UF advice centres

BT information services

advocacy (G)

SN Exerting influence on behalf of certain groups or organisations within political and legal power structures. Includes legal advocacy; professional advocacy; self-advocacy; citizen advocacy; collective, class or group advocacy; peer advocacy, patients advocacy; informal advocacy.

RT empowerment

UF advocates

BT rights

NT appropriate adult

NT self-advocacy

advocates (S)

USE advocacy

African Caribbean people (G)

UF Afro Caribbean people

UF black people

BT black and minority ethnic people

African people (G)

BT black and minority ethnic people

Afro Caribbean people (S)

USE African Caribbean people

after care (G)

UF throughcare

BT social care services (*top term - not used for indexing*)

NT rehabilitation

after school care (G)

UF after school clubs

BT child day care

after school clubs (S)

USE after school care

age discrimination (G)

RT older people
UF ageism
BT discrimination

ageing (G)

RT older people
BT life events
NT life expectancy

ageism (S)

USE age discrimination

agency staff (S)

USE temporary staff

aggression (G)

UF anger
BT behaviour

agoraphobia (G)

BT phobias

AIDS (S)

USE HIV AIDS

aids and adaptations (S)

USE assistive technology

alarm systems (G)

UF community alarm systems
BT assistive technology

alcohol abuse (S)

USE alcohol misuse

alcohol misuse (G)

RT foetal alcohol syndrome
UF alcohol misusers
UF alcoholism
UF alcohol abuse
BT substance misuse

alcohol misusers (S)

USE alcohol misuse

alcoholism (S)

USE alcohol misuse

allowances (G)

BT payments
NT adoption allowances

alternative therapies (S)

USE complementary therapies

Alzheimers disease (G)

BT dementia

anger (S)

USE aggression

animal abuse (G)

BT abuse

anorexia nervosa (G)

BT eating disorders

anti discriminatory practice (S)

USE anti-discriminatory practice

anti oppressive practice (S)

USE anti-oppressive practice

anti racist practice (S)

USE anti-racist practice

anti social behaviour (S)

USE anti-social behaviour

anti social behaviour orders (G)

BT court orders

anti-discriminatory practice (G)

SN An approach to social work which emphasises ways in which individuals and groups tend to be discriminated against and the need for professional practice to counter such discrimination.

UF anti discriminatory practice
BT social work approaches
NT anti-racist practice

anti-oppressive practice (G)

SN Radical social work approach which is informed by humanistic and social justice values and takes account of experiences and views of oppressed people. Based on understanding of how concepts of power, oppression and inequality determine personal and structural relations.

UF anti oppressive practice
BT social work approaches

anti-racist practice (G)

UF anti racist practice
BT anti-discriminatory practice

anti-social behaviour (G)

- RT behaviour problems
- UF anti social behaviour
- UF juvenile delinquency
- UF vandalism
- BT crime

anxiety (G)

- BT mental health problems

appropriate adult (G)

- SN Use for adults asked to attend police questioning of suspects who are aged under 17 or are mentally disabled.
- UF responsible adult
- BT advocacy

approved mental health professionals (G)

- BT social care professionals

approved premises (S)

- USE probation hostels

approved social workers (G)

- BT social workers

area health authorities (S)

- USE health authorities

area teams (G)

- BT social worker teams

armed forces (G)

- UF soldiers
- BT government and social policy (*top term - not used for indexing*)

arson (G)

- UF fire setting
- BT crime

art therapy (G)

- BT psychotherapy

arthritis (G)

- BT diseases

arts (G)

- SN Use for performing and creative arts.
- UF performing arts
- BT leisure activities
- NT dance
- NT drama

Asian people (G)

- BT black and minority ethnic people
- NT Chinese people
- NT Japanese people
- NT Korean people
- NT South Asian people
- NT Vietnamese people

Aspergers syndrome (G)

- BT autistic spectrum conditions

assertive outreach (G)

- SN Community-based service that actively supports people with serious mental health needs in their own homes. Also known as assertive community treatment teams.
- RT outreach services
- RT outreach services
- BT community mental health services

assertiveness training (G)

- BT training

assessment (G)

- SN Process by which judgments are made about an individual or family and their environment in deciding what their needs are. For assessment of learning in an academic or work setting, use educational assessment.
- UF social work assessments
- BT social work methods
- NT eligibility criteria
- NT needs
- NT needs assessment
- NT self-assessment

assisted conception (S)

- USE assisted reproduction

assisted reproduction (G)

- RT childlessness
- UF IVF
- UF in vitro fertilisation
- UF assisted conception
- RT babies
- BT medical treatment

assisted suicide (G)

- SN Provision of support and/or means that gives someone the power to take their own life.
- BT suicide

assistive technology (G)

- SN Use for a device or system that helps an individual perform a task. These can be devices to aid mobility and physical access, to aid communication, to aid environmental control (such as smart homes), or to enhance safety.
- UF aids and adaptations
- UF adaptations
- UF equipment
- UF home adaptations
- UF telecare
- BT housing and environment (*top term - not used for indexing*)
- NT alarm systems
- NT mobility aids

asylum (S)

- USE asylum seekers

asylum seekers (G)

- UF asylum
- BT refugees
- NT unaccompanied asylum seeking children

at risk children (S)

- USE vulnerable children

at risk people (S)

- USE vulnerable adults

attachment (G)

- UF attachment theory
- RT loss
- BT psychology

attachment theory (S)

- USE attachment

attempted suicide (G)

- UF parasuicide
- BT suicide

attendance allowance (G)

- BT benefits

attention deficit hyperactivity disorder (S)

- USE ADHD

attitudes (G)

- SN Use for attitudes of users/social workers etc.
- BT living and life events (*top term - not used for indexing*)
- NT morale
- NT parental attitudes
- NT public opinion
- NT stereotyped attitudes

audio visual material (S)

- USE audio visual media

audio visual media (G)

- SN Use for discussions of different media formats eg video, talking books. For mass media and the media sector eg newspaper, radio, TV coverage, use media.
- UF audio visual material
- UF audiovisual materials
- BT training materials
- NT videos

audiovisual materials (S)

- USE audio visual media

autism (G)

- BT autistic spectrum conditions

autistic spectrum conditions (G)

- UF Heller's Syndrome
- UF autistic spectrum disorders
- UF Rett syndrome
- BT learning disabilities
- NT Aspergers syndrome
- NT autism

autistic spectrum disorders (S)

- USE autistic spectrum conditions

babies (G)

- RT assisted reproduction
- RT childbirth
- RT postnatal depression
- RT sudden infant death
- UF infants
- BT families, children and young people (*top term - not used for indexing*)
- NT premature babies

back injuries (G)

- SN Use for back strain. For spinal cord injuries, use spinal injuries.
- BT injuries

bail (G)

- RT bail hostels
- UF conditional bail
- UF unconditional bail
- BT remand

bail hostels (G)

- RT bail
- BT hostels

bath seats (S)

- USE mobility aids

battered wives (S)

- USE partner abuse

bed and breakfast accommodation (G)

- BT homelessness

bed wetting (S)

- USE enuresis

befriending schemes (G)

- BT mentoring

behaviour (G)

- RT behaviour therapy
- BT mental health and mental health care (*top term - not used for indexing*)
- NT aggression
- NT behaviour problems
- NT challenging behaviour
- NT coping behaviour
- NT resilience
- NT sexual behaviour

behaviour disorders (G)

- SN Use for disorders characterised by persistent and repetitive patterns of behaviour that violate societal norms or rules or that seriously impair a person's functioning.
- UF conduct disorders
- BT mental health problems
- NT ADHD
- NT Tourettes Syndrome

behaviour modification (G)

- SN Method of teaching people to change their behaviour by systematic use of reinforcements, based on learning theory.
- UF classical conditioning
- BT therapies

behaviour problems (G)

- SN Use for disruptive behaviour, misbehaviour, aggressive or problem behaviour, especially in relation to children and young people eg tantrums.
- RT anti-social behaviour
- UF misbehaviour
- BT behaviour

behaviour therapy (G)

- RT behaviour
- UF cognitive behavioural therapy
- UF cognitive therapy
- UF desensitisation
- BT psychotherapy
- NT electroconvulsive therapy

benefits (G)

- UF welfare benefits
- UF social security
- UF social security benefits
- BT benefits and personal finance (*top term - not used for indexing*) (*top term - not used for indexing*)
- NT attendance allowance
- NT cash assistance
- NT child benefit
- NT council tax benefit
- NT disability living allowance
- NT housing benefit
- NT incapacity benefit
- NT supplementary benefits
- NT tax credits

benefits and personal finance (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT benefits
- NT pensions
- NT personal finance
- NT poverty

bereavement (G)

- RT bereavement counselling
- RT death
- UF mourning
- RT grief
- BT life events

bereavement counselling (G)

- UF grief work
- RT bereavement
- UF bereavement support
- BT counselling

bereavement support (S)

- USE bereavement counselling

best practice (S)

- USE good practice

best value (G)

- SN Replaces compulsory competitive tendering for local councils and sets duty to deliver services to high standard by most effective, economic and efficient means available.
- BT quality control

bipolar affective disorder (S)

- USE bipolar disorder

bipolar disorder (G)

- UF bipolar affective disorder
- UF manic depression
- BT mental health problems

birth (S)

- USE childbirth

birth control (S)

- USE family planning

birth families (G)

- SN Family from which child originated biologically.
- BT families

birth parents (G)

- BT parents

bisexual people (G)

- UF bisexuals
- RT sexuality
- BT LGBT people

bisexuals (S)

- USE bisexual people

black and ethnic minority people (S)

- USE black and minority ethnic people

black and minority ethnic groups (S)

- USE black and minority ethnic people

black and minority ethnic people (G)

- UF race
- UF black and ethnic minority people
- UF black and minority ethnic groups
- UF black Asian and minority ethnic groups
- UF ethnic groups
- UF ethnic minorities
- RT ethnicity
- UF minority ethnic groups
- BT people, groups and communities (*top term - not used for indexing*)
- NT African Caribbean people
- NT African people
- NT Asian people
- NT gypsies
- NT Hispanic people
- NT Irish people
- NT mixed race people
- NT travellers

Black Asian and minority ethnic groups (S)

- USE black and minority ethnic people

black feminism (S)

- USE feminist theory

black people (S)

- USE African Caribbean people

blind people (S)

- USE visual impairment

blindness (S)

- USE visual impairment

blogs (G)

- BT information services

blood disorders (G)

- BT disorders
- NT sickle cell anaemia
- NT thalassaemia

boarding schools (G)

- UF residential schools
- UF residential education
- BT schools

bonding (S)

- USE parent-child relations

bone diseases (G)

- UF osteoporosis
- UF brittle bone disease
- BT diseases

borderline personality disorders (S)

- USE personality disorders

boys (G)

- SN Use for boys between the ages of five and adolescence
- RT gender
- BT children

brain damage (S)

- USE head injuries

brief casework (S)

- USE short-term casework

brittle bone disease (S)

- USE bone diseases

brothers (S)

- USE siblings

Buddhism (G)

- BT religion

buddy schemes (S)

- USE friendship

budgetary control (G)

- BT financial management

building design (G)

- BT buildings

buildings (G)

- BT housing and environment (*top term - not used for indexing*)
- NT building design
- NT heating

bulimia nervosa (G)

- BT eating disorders

bullying (G)

- RT school children
- BT harassment

burnout (S)

- USE stress

CAFCASS (G)

- UF Children and Family Court Advisory and Support Service
- BT Family Courts

campaigning groups (S)

- USE interest groups

cancer (G)

- UF leukaemia
- BT diseases

capacity building (G)

- SN Use for developing the means to help residents/communities in a local area to take control of their own affairs and solve their own problems.
- RT empowerment
- BT communities

capital expenditure (S)

- USE expenditure

cardiac patients (S)

- USE heart diseases

care assistants (G)

- BT care workers

care homes (G)

- SN Use for general discussions of care homes and when the nature of the home ie whether it is residential or nursing is not specified.
- RT institutional abuse
- BT residential care
- NT nursing homes
- NT older peoples homes

care in the community (S)

- USE community care

care management (G)

- SN Management of care of one or more individuals in receipt of a care package. Introduced as part of NHS and Community Care Act 1990. Use for UK care management. For case management in other countries and for case management in the UK other than care management use 'case management'.
- BT social work methods
- NT care planning
- NT child care reviews

care orders (G)

- SN Used under s.31 & 33 of Children Act 1989 directing local authority to take into care child named in order.
- RT care proceedings
- BT court orders

care planning (G)

- SN Planning for provision of services to individuals or families based on their assessed needs.
- UF care plans
- BT care management
- NT person-centred planning

care plans (S)

- USE care planning

care proceedings (G)

- RT care orders
- BT legal proceedings

care programme approach (G)

- SN Programme to ensure that health authorities and their corresponding social services have arrangements for assessing health and social care needs of mentally ill people.
- BT mental health care

care staff (S)

- USE care workers

care trusts (G)

- SN Care Trusts are organisations that work both in health and social care. They carry out a range of services including social care, mental health services or primary care services.
- BT NHS trusts

care workers (G)

- SN Use also for floating support workers.
- UF care staff
- BT social care staff
- NT care assistants
- NT child care workers
- NT home care assistants
- NT personal assistants
- NT social work assistants
- NT wardens

carers (G)

- SN Use for those who provide unpaid care and support to relatives, neighbours and friends. For discussions of informal care use 'informal care'.
- RT informal care
- UF informal carers
- UF family carers
- UF unpaid carers
- BT people, groups and communities (*top term - not used for indexing*)
- NT young carers

case conferences (G)

- UF child protection conferences
- BT casework
- NT family group conferences

case loads (S)

- USE caseload

case management (G)

- SN Co-ordination by a keyworker or case manager of care services for an individual. Use for case management as practised in USA and other countries, and for case management in UK other than in community care.
- BT social work methods
- NT case records

case records (G)

- UF record keeping
- UF records
- BT case management

case reviews (G)

- BT casework
- NT serious case reviews

case studies (G)

- BT research methods

caseload (G)

- UF case loads
- UF caseload management
- UF caseloads
- RT casework
- BT workload

caseload management (S)

- USE caseload

caseloads (S)

- USE caseload

casework (G)

- SN A social work method used to work with individuals.
- RT caseload
- RT crisis intervention
- BT social work methods
- NT case conferences
- NT case reviews
- NT short-term casework

cash assistance (G)

- SN Use for cash paid direct to persons in need by social services departments eg Section 1 payments made by SSDs to users under Child Care Act 1980
- BT benefits

central government (G)

- RT government policy
- RT public accountability
- UF government departments
- BT government and social policy (*top term - not used for indexing*)
- NT Department for Education and Skills
- NT Department for Work and Pensions
- NT Department of Health
- NT Department of Social Security
- NT Office of Deputy Prime Minister

cerebral palsy (G)

- BT physical disabilities

Certificate in Social Service (S)

- USE qualifications

Certificate of Qualification in Social Work (S)

- USE qualifications

challenging behaviour (G)

- SN Use for behaviour displayed by people that is dangerous to themselves or other people and which can limit use of ordinary community facilities (eg self injury such as head-hitting, hair pulling, physical aggression). Often used in the field of learning disabilities and dementia.
- RT learning disabilities
- UF wandering
- BT behaviour

change management (G)

- BT management

charges (G)

- SN Use for charging for services.
- UF prescription charges
- UF health service charges
- UF dental charges
- BT financing

charities (G)

- RT charity law
- BT voluntary sector

charity law (G)

- RT charities
- BT law

child abduction (S)

USE abduction

child abuse (G)

SN Use for child physical abuse or general discussions of child abuse.

RT domestic violence

RT investigations

RT children

UF abused children

BT abuse

NT child neglect

NT child sexual abuse

NT fabricated or induced illness

child and adolescent mental health services (G)

UF child and adolescent mental health services (CAMHS)

BT mental health services

child and adolescent mental health services (CAMHS) (S)

USE child and adolescent mental health services

child benefit (G)

BT benefits

child care (G)

SN Use for care of children by people other than parents or guardians on a partial or full time basis. For care of children by parents, use parenting.

BT families, children and young people (*top term - not used for indexing*)

child care reviews (G)

SN Carried out by local authorities for looked after children as part of care planning process.

RT looked after children

RT residential child care

BT care management

child care workers (G)

BT care workers

child custody (G)

UF residence

UF custody of children

BT contact

NT joint custody

child day care (G)

RT children

BT families, children and young people (*top term - not used for indexing*)

NT after school care

NT child minding

NT nurseries

NT playgroups

child development (G)

UF growth

BT families, children and young people (*top term - not used for indexing*)

NT adolescence

child guidance (G)

SN Service for school-age children with emotional, behavioural or educational problems.

RT children

BT counselling

child labour (G)

RT children

UF child workers

BT labour market

child maintenance (S)

USE child support

child minders (S)

USE child minding

child minding (G)

UF child minders

BT child day care

child neglect (G)

UF neglected children

BT child abuse

BT neglect

child protection (G)

SN Use for child protection and children's safeguarding.

RT child protection registers

UF child protection services

UF safeguarding children

UF children's safeguarding

BT social care services (*top term - not used for indexing*)

NT custodianship

NT investigations

child protection conferences (S)

USE case conferences

child protection registers (G)RT child protection
BT registers**child protection services (S)**

USE child protection

child rearing (S)

USE parenting

child sexual abuse (G)UF sexually abused children
UF paedophilia
BT child abuse**child support (G)**RT Child Support Agency
UF child maintenance
BT families, children and young people (*top term - not used for indexing*)**Child Support Agency (G)**RT child support
BT Department for Work and Pensions**child tax credit (S)**

USE tax credits

child witnesses (G)RT children
BT witnesses**child workers (S)**

USE child labour

childbirth (G)UF birth
RT babies
BT life events
NT stillbirth**childlessness (G)**RT assisted reproduction
RT children
BT life events**children (G)**SN Use for children aged 0-10
RT abduction
RT child abuse
RT child day care
RT child guidance
RT child labour
RT child witnesses
RT childlessness
RT childrens rights
BT families, children and young people (*top term - not used for indexing*)
NT adopted children
NT boys
NT children in need
NT emotionally disturbed children
NT foster children
NT girls
NT hyperactive children
NT looked after children
NT pre-school children
NT school children
NT vulnerable children**Children and Family Court Advisory and Support Service (S)**

USE CAFCASS

children in care (S)

USE looked after children

children in need (G)SN Use for children whose health, development and welfare may suffer significantly without support from local authorities, or a child who is disabled who may be eligible for services. Use in relation to provision of services.
BT children**Childrens Commissioner (G)**UF Childrens Rights Commissioner
BT government bodies**childrens guardians (G)**SN Use for children's guardians who safeguard the interests of children in public law cases. For the legal guardianship of children, use guardianship.
RT guardianship
UF guardian ad litem
BT guardianship

childrens homes (S)

USE residential child care

childrens rights (G)

RT children

BT rights

Childrens Rights Commissioner (S)

USE Childrens Commissioner

childrens safeguarding (S)

USE child protection

childrens services (G)

BT social services

NT directors of childrens services

Childrens Trusts (G)

SN Children's Trusts bring together all services for children and young people in a local area. They aim to improve inter-agency co-operation between children's services and professionals. Established by the Children Act 2004.

BT social care services (*top term - not used for indexing*)

Chinese people (G)

BT Asian people

choice (G)

SN Use for service user or patient choice.

BT rights

Christianity (G)

BT religion

chronic disease (S)

USE long term conditions

chronic fatigue syndrome (G)

UF myalgic encephalomyelitis

UF M.E.

BT disorders

chronic illness (S)

USE long term conditions

chronic pain (S)

USE pain

citizenship (G)

BT rights

civil proceedings (S)

USE legal proceedings

civil rights (S)

USE human rights

classical conditioning (S)

USE behaviour modification

clients (S)

USE service users

clinical psychology (S)

USE psychology

closure (S)

USE service closure

coaching (S)

USE staff mentoring

code of ethics (S)

USE ethics

cognitive behavioural therapy (S)

USE behaviour therapy

cognitive therapy (S)

USE behaviour therapy

cohabitation (G)

UF co-habitation

BT life events

co-habitation (S)

USE cohabitation

collaboration (G)

BT management

NT interagency cooperation

NT interprofessional relations

NT joint planning

NT joint working

commissioning (G)

BT management operations

NT joint commissioning

communicable diseases (S)

USE infectious diseases

communication (G)

- SN Use for the giving or exchange of information through a variety of media. Includes the means of conveying the message; the decoding of a message and making response on the basis of the interpretation.
- UF communication methods
- BT life skills
- NT communication skills
- NT listening skills
- NT non-verbal communication

communication disorders (G)

- BT physical and learning disabilities (*top term - not used for indexing*)
- NT speech impairment

communication methods (S)

- USE communication

communication skills (G)

- BT communication

communities (G)

- SN Use for social units having common interests or rights within a larger society. They need not be geographically defined.
- UF community
- RT community centres
- RT community development
- RT community work
- BT people, groups and communities (*top term - not used for indexing*)
- NT capacity building
- NT neighbourhoods

community (S)

- USE communities

community alarm systems (S)

- USE alarm systems

community care (G)

- SN Care provided by social services and the NHS to assist people in their day-to-day living.
- RT community mental health services
- UF care in the community
- BT social care services (*top term - not used for indexing*)
- NT community care plans
- NT meal services
- NT outreach services

community care plans (G)

- SN Three year plans produced by social services departments covering community care provision in their area. A requirement under National Health Service and Community Care Act.
- BT community care

community centres (G)

- RT communities
- UF neighbourhood centres
- BT community work

community charge (S)

- USE council tax

community development (G)

- RT communities
- UF neighbourhood renewal
- UF social development
- BT community work

community health care (G)

- BT health care

community homes (S)

- USE residential child care

community information services (S)

- USE information services

community learning disabilities teams (G)

- BT learning disabilities services

community matrons (S)

- USE community nurses

community mental health nurses (G)

- UF community psychiatric nurses
- RT community mental health services
- BT community nurses

community mental health services (G)

- RT community mental health nurses
- RT community care
- BT mental health services
- NT assertive outreach
- NT community mental health teams
- NT crisis resolution

community mental health teams (G)

- BT community mental health services

community nurses (G)

- RT community nursing
- UF community matrons
- BT nurses
- NT community mental health nurses

community nursing (G)

- RT community nurses
- BT nursing

community profiling (G)

- SN Use for assessing needs of communities as experienced by the residents.
- BT social work methods

community psychiatric nurses (S)

- USE community mental health nurses

community schools (G)

- BT schools

community sentences (S)

- USE non-custodial sentences

community service (G)

- SN Use for community service by offenders. For community work by non-offenders, use community work.
- UF community service by offenders
- BT non-custodial sentences

community service by offenders (S)

- USE community service

community social work (S)

- USE patch systems

community treatment orders (S)

- USE compulsory treatment

community trusts (S)

- USE NHS trusts

community work (G)

- SN Use also for community service by non-offenders.
- RT communities
- RT community workers
- UF neighbourhood work
- BT social work
- NT community centres
- NT community development

community workers (G)

- RT community work
- BT social workers

comparative studies (G)

- BT research methods

compensation (G)

- BT criminal justice

competitive tendering (S)

- USE tendering

complaints procedures (G)

- BT procedures

complementary therapies (G)

- UF alternative therapies
- UF complementary therapy
- BT therapies

complementary therapy (S)

- USE complementary therapies

compulsory admission (S)

- USE compulsory detention

compulsory competitive tendering (S)

- USE tendering

compulsory detention (G)

- UF sectioning
- UF compulsory admission
- BT mental health care

compulsory treatment (G)

- UF community treatment orders
- UF compulsory treatment orders
- UF non-residential orders
- BT mental health care

compulsory treatment orders (S)

USE compulsory treatment

computers (G)

BT information technology

conciliation (S)

USE family mediation

concurrent planning (G)

SN Use for the child care placement practice which involves two plans for the child running at the same time, as a means of aiding permanent placement.

BT placement

conditional bail (S)

USE bail

conditions of employment (G)

BT employment

NT disciplinary procedures

NT grievance procedures

NT leave

NT registration

NT security checking

NT termination of employment

NT working hours

conduct disorders (S)

USE behaviour disorders

conductive education (S)

USE special education

confidential information (S)

USE confidentiality

confidentiality (G)

UF confidential information

RT access to information

BT privacy

conflict management (G)

RT mediation

UF conflict resolution

RT counselling

UF dispute resolution

BT management

conflict resolution (S)

USE conflict management

consent (S)

USE informed consent

consultancy (G)

RT consultants

BT management operations

consultants (G)

RT consultancy

BT staff

consultation (G)

BT management operations

consumer research (S)

USE survey methods

contact (G)

SN Use for parental contact with children.

UF access to children

UF parental contact

BT families, children and young people (*top term - not used for indexing*)

NT child custody

continence (S)

USE incontinence

continuing professional development (S)

USE staff development

contraception (G)

BT family planning

contract procedures (G)

SN Use for discussion of the contracting process between purchasers and providers.

UF contracting

BT procedures

NT contracts

NT purchaser-provider split

NT tendering

contracting (S)

USE contract procedures

contracts (G)

SN Use for detailed discussions of contracts between agencies.

BT contract procedures

coping behaviour (G)

RT resilience

BT behaviour

corporal punishment (S)

USE punishment

cost effectiveness (G)

UF value for money

BT financial management

costs (G)

BT expenditure

cot death (S)

USE sudden infant death

council housing (S)

USE local authority housing

council tax (G)

RT council tax benefit

UF community charge

BT local government finance

council tax benefit (G)

RT council tax

BT benefits

councils with social services responsibilities (S)

USE social services

counselling (G)

RT conflict management

UF counselling services

UF relationship counselling

BT social care services (*top term - not used for indexing*)

NT bereavement counselling

NT child guidance

NT counsellors

NT helplines

counselling services (S)

USE counselling

counsellors (G)

BT counselling

Court of Protection (G)

BT law courts

court orders (G)

UF action plan orders

UF place of safety orders

BT legal proceedings

NT anti social behaviour orders

NT care orders

NT detention and training orders

NT emergency protection orders

NT parenting orders

NT referral orders

NT supervision orders

court reports (G)

SN Use for reports prepared for law courts eg pre-court reports for young people.

UF social inquiry reports

BT legal proceedings

courts (S)

USE law courts

CQSW (S)

USE qualifications

creches (S)

USE nurseries

crime (G)

RT criminal justice

BT criminal justice, law and rights (*top term - not used for indexing*)

NT abduction

NT anti-social behaviour

NT arson

NT murder

NT prostitution

NT riots

NT sexual offences

NT trafficking

NT violence

crime prevention (G)

BT criminal justice, law and rights (*top term - not used for indexing*)

crime victims (G)

UF victims

UF violence victims

BT criminal justice

criminal justice (G)

- RT crime
- RT criminal law
- BT criminal justice, law and rights
(*top term - not used for indexing*)
- NT compensation
- NT crime victims
- NT police
- NT prison service
- NT probation service
- NT resettlement
- NT restorative justice
- NT youth justice

criminal justice, law and rights (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT abuse
- NT crime
- NT crime prevention
- NT criminal justice
- NT custodial institutions
- NT ethics
- NT law
- NT legal proceedings
- NT legal professionals
- NT offenders
- NT punishment
- NT race relations
- NT rights
- NT sentences

criminal law (G)

- RT criminal justice
- BT law

criminals (S)

- USE offenders

crisis intervention (G)

- SN Use for interventions designed to help a client cope with the "crisis" and develop strategies for dealing with the problem and the aftermath. The crisis is not necessarily an urgent situation but can be something planned in advance. For emergency response work, use disaster services.
- RT casework
- BT intervention

crisis resolution (G)

- SN Emergency response services to provide assessment and treatment for people with severe mental health problems.
- BT community mental health services

cross cultural approach (S)

- USE multicultural approach

cultural identity (G)

- BT multicultural society

curriculum development (G)

- BT social work education

custodial care (S)

- USE custodial institutions

custodial institutions (G)

- UF custodial care
- UF detention centres
- UF youth treatment centres
- BT criminal justice, law and rights
(*top term - not used for indexing*)
- NT prisons
- NT secure accommodation
- NT secure units

custodianship (G)

- SN Use for the legal category introduced by the now repealed Children Act 1975, a halfway stage between fostering a child long-term and adoption that child. Custodianship has now disappeared.
- BT child protection

custody of children (S)

- USE child custody

cutbacks (G)

- BT financial management

cystic fibrosis (G)

- BT physical disabilities

daily living skills (S)

- USE activities of daily living

dance (G)

- RT dance therapy
- BT arts

dance therapy (G)

- RT dance
- BT psychotherapy

dangerous offenders (G)

- BT offenders

data analysis (G)

- BT research methods

data collection (G)

- BT research methods
- NT diagnostic tests
- NT focus groups
- NT observation
- NT questionnaires

database (S)

- USE information services

databases (G)

- BT information management

day care (S)

- USE day services

day centres (G)

- BT day services
- NT drop-in centres

day hospitals (G)

- BT hospitals

day nurseries (S)

- USE nurseries

day services (G)

- SN Use for day care of adults, including specialist day care services and day facilities.
- UF day care
- BT social care services (*top term - not used for indexing*)
- NT day centres

deaf blind people (S)

- USE deaf blindness

deaf blindness (G)

- UF deaf blind people
- BT sensory impairments

deaf people (S)

- USE deafness

deafness (G)

- UF deaf people
- BT hearing impairment

death (G)

- RT advance directives
- RT bereavement
- RT murder
- RT older people
- RT terminal illness
- BT life events
- NT dying
- NT euthanasia
- NT mortality
- NT sudden infant death
- NT suicide

debt (G)

- RT poverty
- UF debts
- BT personal finance

debt counselling (S)

- USE advice services

debts (S)

- USE debt

decentralisation (G)

- SN Transfer of social services staff out of headquarters to local and community level offices.
- BT management operations

decision making (G)

- BT management operations
- NT problem solving

dehydration (S)

- USE nutrition

deinstitutionalisation (G)

- RT institutionalisation
- BT independence

deliberate self harm (S)

- USE self-harm

delinquency (S)

- USE young offenders

dementia (G)

- RT older people
- UF senile dementia
- BT mental health problems
- NT Alzheimers disease
- NT early onset dementia

demographics (G)

- SN Use for the statistics of an area's population such as age, sex, income, education, etc.
- UF demography
- BT population

demography (S)

- USE demographics

dental charges (S)

- USE charges

Department for Education and Skills (G)

- BT central government

Department for Work and Pensions (G)

- BT central government
- NT Child Support Agency

Department of Health (G)

- BT central government

Department of Social Security (G)

- BT central government

dependency (G)

- BT life style
- NT institutionalisation

depression (G)

- BT mental health problems
- NT postnatal depression

deregulation (G)

- SN Use in normal context of deregulation of services and other activities.
- BT government and social policy (*top term - not used for indexing*)

descriptive research methods (G)

- BT research methods

desensitisation (S)

- USE behaviour therapy

detention and training orders (G)

- BT court orders

detention centres (S)

- USE custodial institutions

detoxification (G)

- BT substance misuse

developing countries (G)

- RT famine
- UF third world
- BT international relations

devolved government (G)

- BT government and social policy (*top term - not used for indexing*)
- NT National Assembly for Wales
- NT Scottish Executive

diabetes (G)

- UF diabetics
- BT diseases

diabetics (S)

- USE diabetes

diagnosis (G)

- SN Use for medical diagnosis. For social work diagnosis, use assessment.
- BT health and health care (*top term - not used for indexing*)
- NT screening

diagnostic tests (G)

- UF tests
- BT data collection

dialysis (G)

- BT medical treatment

dignity (G)

- BT rights

Diploma in Social Work (G)

- BT qualifications

direct payments (G)

- SN A payment to service users of funds to enable them to pay for their own social care services (*top term - not used for indexing*). Established by the Community Care (Direct Payments) Act 1996. A type of self-directed support.
- RT personalisation
- BT self-directed support

directors of adult services (G)

- UF directors of adults services
- BT adult services

directors of adults services (S)

- USE directors of adult services

directors of childrens services (G)

- BT childrens services

directors of social services (G)

- UF directors of social services departments
- BT social services

directors of social services departments (S)

- USE directors of social services

disability living allowance (G)

- BT benefits

disabled people (G)

- SN Use for discussions of general policy and where the nature of the disability is not defined.
- RT mental health problems
- RT physical disabilities
- RT learning disabilities
- RT sensory impairments
- BT people, groups and communities (*top term - not used for indexing*)

disadvantage (S)

- USE social exclusion

disaster services (G)

- SN Use for emergency response work and large-scale natural or technological disasters eg Hillsborough Stadium fire, Paddington Rail crash.
- BT emergency services

discharge (G)

- SN Use for discharge of clients from social care services (*top term - not used for indexing*). For discharge from hospital, use patient discharge.
- BT social work methods

discharge planning (G)

- BT patient discharge

disciplinary procedures (G)

- BT conditions of employment

discipline (G)

- BT parenting

disclosure (G)

- UF self-disclosure
- BT rights

discrimination (G)

- BT rights
- NT age discrimination
- NT organisational discrimination
- NT racial discrimination
- NT religious discrimination
- NT sex discrimination

diseases (G)

- BT physical illness
- NT arthritis
- NT bone diseases
- NT cancer
- NT diabetes
- NT heart diseases
- NT HIV AIDS
- NT infectious diseases
- NT Parkinsons disease
- NT sexually transmitted infections
- NT stroke

disorders (G)

- BT physical illness
- NT blood disorders
- NT chronic fatigue syndrome
- NT enuresis
- NT foetal alcohol syndrome
- NT hypothermia
- NT incontinence
- NT infertility

dispute resolution (S)

- USE conflict management

dissemination of research (S)

USE research dissemination

distance learning (G)

BT teaching methods

district health authorities (S)

USE health authorities

district nurse service (S)

USE district nurses

district nurses (G)

UF district nurse service

BT nurses

diversion (G)

SN Use for methods of dealing with offenders as an alternative to the criminal justice system eg reprimands, final warnings, referral orders, and cautions.

UF diversion from custody

RT offenders

BT non-custodial sentences

diversion from custody (S)

USE diversion

diversity (G)

BT rights

divorce (G)

BT life events

doctors (G)

BT health professionals

NT general practitioners

domestic violence (G)

RT partner abuse

UF family violence

RT elder abuse

RT families

RT child abuse

UF violence in the home

UF wifebeating

BT violence

domiciliary care (S)

USE home care

Downs syndrome (G)

BT learning disabilities

drama (G)

RT drama therapy

BT arts

drama therapy (G)

RT drama

UF psychodrama

BT psychotherapy

drop in centres (S)

USE drop-in centres

drop-in centres (G)

UF drop in centres

BT day centres

drug abuse (S)

USE drug misuse

drug addiction (S)

USE drug misuse

drug addicts (S)

USE drug misuse

drug and alcohol (S)

USE substance misuse

drug misuse (G)

UF drug abuse

UF drug addiction

UF drug addicts

UF drug misusers

BT substance misuse

drug misusers (S)

USE drug misuse

drugs (medical use) (S)

USE medication

dual diagnosis (G)

SN Use for people with serious mental health problems who also have drug or alcohol dependency.

BT mental health care

dual registered homes (S)

USE older peoples homes

duty of care (G)

BT ethics

duty services (S)

USE referral

duty teams (S)

USE referral

dying (G)RT older people
RT end of life care
BT death**dyslexia (G)**

BT learning disorders

early intervention (G)

BT intervention

early onset dementia (G)SN Use for people diagnosed with dementia who are under 65 years of age. Do not confuse with 'early stage' dementia.
UF young onset dementia
BT dementia**earnings (S)**

USE wages

eating disorders (G)BT mental health problems
NT anorexia nervosa
NT bulimia nervosa
NT obesity**ecological approach (G)**SN Perspective in social work that emphasises the adaptive and reciprocal relationship between people and their environment.
RT environmental factors
BT social work approaches**economic development (G)**

BT economics

economics (G)BT government and social policy (*top term - not used for indexing*)
NT economic development**education (G)**RT education law
RT social work education
UF state education
UF private education
BT education, training and employment (*top term - not used for indexing*)
NT accreditation
NT adult education
NT educational assessment
NT educational awards
NT educational performance
NT further education
NT health education
NT higher education
NT home education
NT inclusive education
NT learning styles
NT life long learning
NT sex education
NT social work education
NT special education
NT students
NT teaching**education law (G)**RT education
BT law**education social work (S)**

USE school social work

education, training and employment (*top term - not used for indexing*) (T)SN Term not used for indexing
BT hierarchies
NT education
NT employment
NT qualifications
NT schools
NT training**educational achievement (S)**

USE educational performance

educational assessment (G)SN Use for the assessment of learning in an academic or work setting eg student assessment, continuous assessment. For assessment as a social work method, use assessment.
BT education

educational attainment (S)

USE educational performance

educational awards (G)

BT education

educational inclusion (S)

USE inclusive education

educational performance (G)

UF educational achievement

UF educational attainment

UF academic achievement

BT education

educational welfare (S)

USE school social work

elder abuse (G)

RT domestic violence

RT older people

UF abuse of older persons

UF abused elderly people

UF old age abuse

BT abuse

elderly (S)

USE older people

elderly people (S)

USE older people

elders (S)

USE older people

e-learning (G)

RT information technology

BT teaching methods

electroconvulsive therapy (G)

BT behaviour therapy

electronic monitoring (S)

USE electronic tagging

electronic tagging (G)

SN Use for the electronic tagging of offenders. For the electronic tagging of older and vulnerable people, use alarm systems.

UF tagging

UF electronic monitoring

BT non-custodial sentences

eligibility criteria (G)

SN Criteria established by local authorities to determine who is in need and may receive services under the National Health Service and Community Care Act 1990.

BT assessment

emancipatory research (S)

USE user led research

emergency duty teams (G)

UF out-of-hours services

UF standby arrangements

BT social worker teams

emergency health services (G)

UF accident and emergency

BT emergency services

emergency protection orders (G)

BT court orders

emergency services (G)

BT government and social policy (*top term - not used for indexing*)

NT disaster services

NT emergency health services

NT fire services

emotional abuse (G)

UF emotional neglect

UF mental cruelty

BT abuse

emotional neglect (S)

USE emotional abuse

emotionally disturbed children (G)

BT children

emotions (G)

BT living and life events (*top term - not used for indexing*)

NT grief

NT happiness

NT loneliness

empathy (G)

BT personality

empirical research methods (G)

BT research methods

employment (G)

- RT employment law
- BT education, training and employment (*top term - not used for indexing*)
- NT conditions of employment
- NT labour market
- NT professional associations
- NT sheltered employment
- NT staff
- NT supported employment
- NT trade unions
- NT unemployment
- NT whistleblowing

employment law (G)

- RT employment
- BT law

empowerment (G)

- RT capacity building
- RT self-help
- RT advocacy
- BT rights

end of life care (G)

- SN Provision of support and palliative care during the last phase of life. An important part of palliative care.
- RT dying
- BT palliative care

enduring mental health problems (S)

- USE severe mental health problems

enquiries (S)

- USE public inquiries

enuresis (G)

- UF bed wetting
- BT disorders

environment (G)

- BT housing and environment (*top term - not used for indexing*)
- NT environmental factors
- NT rural areas
- NT sustainable development
- NT urban areas

environmental factors (G)

- SN Use for external influencing factors such as people, opportunities and environment.
- RT ecological approach
- BT environment

epilepsy (G)

- BT physical disabilities

equal opportunities (G)

- BT rights
- NT racial equality

equipment (S)

- USE assistive technology

ethical code (S)

- USE ethics

ethics (G)

- UF ethical code
- UF code of ethics
- BT criminal justice, law and rights (*top term - not used for indexing*)
- NT accountability
- NT duty of care
- NT professional conduct

ethnic groups (S)

- USE black and minority ethnic people

ethnic minorities (S)

- USE black and minority ethnic people

ethnically sensitive practice (S)

- USE multicultural approach

ethnicity (G)

- SN Use for a sense of being different though national origin, language, and/or religion.
- RT black and minority ethnic people
- BT people, groups and communities (*top term - not used for indexing*)

European Union (G)

- BT international bodies

euthanasia (G)

- SN Allowing an incurably ill person to die.
- UF physician assisted suicide
- BT death

evaluation (G)

- SN Use for the evaluation of services or interventions.
- UF evaluation of effectiveness
- BT research and evaluation (*top term - not used for indexing*)

evaluation of effectiveness (S)

- USE evaluation

eviction (G)

- BT housing management

evidence (G)

- BT legal proceedings

evidence based practice (S)

- USE evidence-based practice

evidence informed practice (S)

- USE evidence-based practice

evidence-based practice (G)

- UF evidence based practice
- UF evidence informed practice
- UF evidence-informed practice
- BT social work approaches

evidence-informed practice (S)

- USE evidence-based practice

exclusion from school (S)

- USE school exclusion

exercise (S)

- USE physical exercise

ex-offenders (G)

- BT offenders

expenditure (G)

- UF capital expenditure
- BT financial management
- NT costs

expenses (G)

- BT personal finance
- NT living expenses
- NT travel expenses

expert witnesses (G)

- BT witnesses

expulsion (S)

- USE school exclusion

extra care housing (G)

- UF extra sheltered housing
- BT housing

extra sheltered housing (S)

- USE extra care housing

fabricated illness (S)

- USE fabricated or induced illness

fabricated or induced illness (G)

- SN Use for fabricated or induced illness by proxy and Munchausens syndrome by proxy.
- UF fabricated illness
- UF induced illness
- UF hypochondriacal neuroses
- UF Munchausens syndrome
- UF Munchausens syndrome by proxy
- BT child abuse

falls (G)

- RT older people
- BT physical illness

families (G)

- RT domestic violence
- RT family group conferences
- RT family law
- RT family therapy
- RT marriage
- BT families, children and young people (*top term - not used for indexing*)
- NT birth families
- NT single parent families
- NT step families

families, children and young people (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT babies
- NT child care
- NT child day care
- NT child development
- NT child support
- NT children
- NT contact
- NT families
- NT family members
- NT family relations
- NT parenting
- NT pregnancy
- NT runaways
- NT wardship
- NT young adults
- NT young people

family aides (S)

- USE family support

family carers (S)

- USE carers

family centres (G)

- BT family support

family conciliation (S)

- USE family mediation

family conferences (S)

- USE family group conferences

Family Courts (G)

- SN Use for Family Courts and family proceedings which deal with non-criminal matters relating to children eg care proceedings, adoption, child protection, and residence and contact following divorce.
- UF family proceedings
- BT law courts
- NT CAFCASS

family group conferences (G)

- UF family conferences
- RT families
- BT case conferences

family health service authorities (S)

- USE health authorities

family law (G)

- RT families
- BT law

family mediation (G)

- SN A non-adversarial method of helping divorcing or separated couples make decisions about the custody of children, issues of access and parenting, property and maintenance.
- RT family relations
- UF conciliation
- UF family conciliation
- BT mediation

family members (G)

- BT families, children and young people (*top term - not used for indexing*)
- NT grandparents
- NT parents
- NT relatives
- NT siblings

family planning (G)

- UF birth control
- BT health care
- NT contraception

family preservation (S)

- USE family support

family proceedings (S)

- USE Family Courts

family relations (G)

- SN Also use for family functioning
- RT intergenerational relationships
- RT family mediation
- BT families, children and young people (*top term - not used for indexing*)
- NT family reunification
- NT parent-child relations
- NT step relationships

family reunification (G)

- SN Use for returning children to their families after they have been looked after by the local authority.
- UF reunification
- BT family relations

family support (G)

- SN Use for services aiming to relieve stress and to promote the welfare of children.
- UF family preservation
- UF family aides
- BT social care services (*top term - not used for indexing*)
- NT family centres

family therapy (G)

- RT families
- BT psychotherapy

family violence (S)

- USE domestic violence

famine (G)

- RT developing countries
- BT poverty

fatherhood (S)

- USE fathers

fathers (G)

- UF fatherhood
- BT parents

female genital mutilation (G)

- RT women
- BT physical abuse

females (S)

- USE women

feminism (S)

- USE feminist theory

feminist theory (G)

- RT women
- UF radical feminism
- UF feminism
- UF liberal feminism
- UF black feminism
- BT sociology

field placement (S)

- USE practice placement

field work (G)

- SN Use for social work where the social work tasks are undertaken in the homes and communities where clients live. For students on placement, use practice placement.
- UF field workers
- UF fieldwork
- BT social work methods

field workers (S)

- USE field work

fieldwork (S)

- USE field work

financial abuse (G)

- BT abuse

financial advice (S)

- USE advice services

financial management (G)

- UF financial resources
- UF accounting
- BT management
- NT budgetary control
- NT cost effectiveness
- NT cutbacks
- NT expenditure
- NT resource allocation

financial resources (S)

- USE financial management

financial support (S)

- USE payments

financing (G)

- UF funding
- BT management and organisational development (*top term - not used for indexing*)
- NT charges
- NT fines
- NT fund raising
- NT government grants
- NT joint financing

fines (G)

- BT financing

fire services (G)

- BT emergency services

fire setting (S)

USE arson

flexible working (G)

UF flexible working practices

BT working hours

flexible working practices (S)

USE flexible working

focus groups (G)

BT data collection

foetal alcohol syndrome (G)

RT alcohol misuse

BT disorders

forced marriage (G)

BT marriage

forensic psychiatry (G)

BT psychiatry

forensic social work (G)

SN Use for social work based in hospitals which provide psychiatric services or in prisons, or special hospitals such as Rampton. Forensic social work is involved in the assessment, treatment and support of people with mental health problems who commit serious offences.

BT social work

foster care (G)

RT foster children

RT long term placement

UF fostering

UF professional fostering

UF temporary foster care

BT social care services (*top term - not used for indexing*)

NT foster carers

NT kinship care

NT private foster care

NT transracial foster care

foster care of adults (S)

USE shared lives schemes

foster carers (G)

UF professional foster parents

UF foster parents

BT foster care

foster children (G)

RT foster care

BT children

foster parents (S)

USE foster carers

fostering (S)

USE foster care

friends (S)

USE friendship

friendship (G)

UF friends

UF buddy schemes

BT interpersonal relationships

front line managers (G)

BT social workers

fund raising (G)

BT financing

NT lotteries

funding (S)

USE financing

further education (G)

BT education

gamblers (S)

USE gambling

gambling (G)

UF gamblers

BT leisure activities

gangs (G)

RT young people

BT groups

gardening (G)

UF horticulture

BT leisure activities

gay men (G)

RT sexuality

BT LGBT people

gender (G)

- RT boys
- RT girls
- BT people, groups and communities
(*top term - not used for indexing*)
- NT men
- NT women

general practice attachment schemes (G)

- BT general practice social work

general practice nurses (S)

- USE nurses

general practice social work (G)

- BT social work
- NT general practice attachment schemes

general practitioners (G)

- BT doctors

genetic disorders (S)

- USE genetics

genetics (G)

- UF genetic disorders
- BT health and health care (*top term - not used for indexing*)

Gilles de Tourettes syndrome (S)

- USE Tourettes Syndrome

gipsies (S)

- USE gypsies

girls (G)

- RT gender
- BT children

globalisation (G)

- BT government and social policy
(*top term - not used for indexing*)

glossaries (G)

- BT information services

glue sniffing (S)

- USE solvent misuse

goal-setting (S)

- USE objectives setting

good practice (G)

- UF best practice
- BT quality control

governing bodies (G)

- BT organisational structure

government and social policy (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT armed forces
- NT central government
- NT deregulation
- NT devolved government
- NT economics
- NT emergency services
- NT globalisation
- NT government bodies
- NT international bodies
- NT international relations
- NT local authorities
- NT local government
- NT policy
- NT politics
- NT private sector
- NT privatisation
- NT public expenditure
- NT public inquiries
- NT public sector
- NT regional government
- NT social exclusion
- NT social inclusion
- NT social welfare
- NT taxation
- NT voluntary sector

government bodies (G)

- BT government and social policy
(*top term - not used for indexing*)
- NT Childrens Commissioner

government departments (S)

- USE central government

government grants (G)

- RT grants
- BT financing

government policy (G)

- RT central government
- BT policy
- NT policy formulation

grandparents (G)

RT older people
BT family members

grants (G)

RT government grants
BT payments

grief (G)

RT bereavement
BT emotions

grief work (S)

USE bereavement counselling

grievance procedures (G)

BT conditions of employment

group homes (G)

SN Type of service provision utilising ordinary houses to provide a home for small numbers of service users.
BT housing

group psychotherapy (S)

USE group therapy

group therapy (G)

SN Use for psychotherapy or counselling in groups. For discussions of groupwork as a social work method, use groupwork.
UF group psychotherapy
BT psychotherapy

groups (G)

BT people, groups and communities (*top term - not used for indexing*)
NT gangs
NT interest groups
NT peer groups
NT socioeconomic groups
NT support groups

groupwork (G)

SN Use for the social work method concerned with the processes which occur when three or more people work together with a common purpose. For psychotherapy or counselling in groups, use group therapy.
BT social work methods
NT role playing

growth (S)

USE child development

guardian ad litem (S)

USE childrens guardians

guardianship (G)

SN Use for a) vulnerable people and people with mental health problems under the Mental Health Act 1959 who have been appointed a persons guardian and; b) for the legal guardianship of children.
RT childrens guardians
RT wardship
BT legal proceedings
NT childrens guardians
NT special guardianship

gypsies (G)

UF Roma
UF gypsies
BT black and minority ethnic people

handrails (S)

USE mobility aids

happiness (G)

BT emotions

harassment (G)

BT rights
NT bullying
NT racial harassment
NT sexual harassment

head injuries (G)

UF brain damage
BT injuries

health (G)

- SN Use more specific term where possible.
- BT health and health care (*top term - not used for indexing*)
- NT nutrition
- NT public health

health and health care (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT diagnosis
- NT genetics
- NT health
- NT health care
- NT health professionals
- NT hospitals
- NT medical treatment
- NT medication
- NT NHS
- NT patient administration
- NT patients
- NT physical illness
- NT substance misuse

health authorities (G)

- UF area health authorities
- UF district health authorities
- UF family health service authorities
- BT NHS
- NT primary care groups
- NT strategic health authorities

health care (G)

- RT health education
- RT health insurance
- UF health services
- BT health and health care (*top term - not used for indexing*)
- NT community health care
- NT family planning
- NT health visiting
- NT intermediate care
- NT nursing
- NT palliative care
- NT primary care
- NT private health services
- NT short-stay care

health education (G)

- RT health care
- UF health promotion
- BT education
- NT mental health education

health insurance (G)

- RT health care
- UF medical insurance
- UF long term care insurance
- BT insurance

health law (G)

- BT law

health needs (G)

- BT needs

health professionals (G)

- RT professional role
- UF medical staff
- BT health and health care (*top term - not used for indexing*)
- NT doctors
- NT health visitors
- NT midwives
- NT nurses
- NT occupational therapists
- NT physiotherapists
- NT speech therapists

health promotion (S)

- USE health education

health service charges (S)

- USE charges

health services (S)

- USE health care

health visiting (G)

- BT health care

health visitors (G)

- BT health professionals

hearing impaired people (S)

- USE hearing impairment

hearing impairment (G)

- UF hearing impaired people
- BT sensory impairments
- NT deafness

heart diseases (G)

- UF heart patients
- UF cardiac patients
- BT diseases

heart patients (S)

- USE heart diseases

heating (G)

RT hypothermia
BT buildings

Heller's Syndrome (S)

USE autistic spectrum conditions

helplines (G)

RT advice services
UF telephone counselling services
BT counselling

hereditary chorea (S)

USE huntingtons disease

higher education (G)

BT education

Hinduism (G)

BT religion

Hispanic people (G)

BT black and minority ethnic people

history (S)

USE social work history

HIV AIDS (G)

UF HIV and AIDS
UF Acquired Immunodeficiency Syndrome
UF A.I.D.S.
UF AIDS
BT diseases

HIV and AIDS (S)

USE HIV AIDS

hoists (S)

USE mobility aids

holidays (G)

BT leisure activities

holistic care (G)

BT social care services (*top term - not used for indexing*)

home adaptations (S)

USE assistive technology

home care (G)

RT home care assistants
UF domiciliary care
UF laundry services
BT social care services (*top term - not used for indexing*)
NT home help

home care assistants (G)

RT home care
BT care workers

home education (G)

SN Use for parents who educate their children in ways other than by full time schooling.
UF home schooling
BT education

home help (G)

BT home care

home ownership (G)

BT housing and environment (*top term - not used for indexing*)

home schooling (S)

USE home education

homeless people (G)

BT people, groups and communities (*top term - not used for indexing*)
NT rough sleepers
NT single homeless people

homelessness (G)

RT rough sleepers
RT single homeless people
BT housing and environment (*top term - not used for indexing*)
NT bed and breakfast accommodation
NT temporary accommodation

homicide (S)

USE murder

homophobia (S)

USE stereotyped attitudes

homosexuality (G)

BT sexuality

horticulture (S)

USE gardening

hospice care (G)

- UF hospices
- RT terminal illness
- BT palliative care

hospices (S)

- USE hospice care

hospital admission (S)

- USE patient admission

hospital discharge (S)

- USE patient discharge

hospital social work (G)

- RT hospitals
- BT medical social work

hospital social workers (G)

- BT medical social workers

hospital trusts (S)

- USE NHS trusts

hospitals (G)

- RT hospital social work
- BT health and health care (*top term - not used for indexing*)
- NT day hospitals
- NT secure hospitals

hostels (G)

- BT housing
- NT bail hostels
- NT probation hostels

house bound people (S)

- USE housebound people

housebound people (G)

- UF house bound people
- BT people, groups and communities (*top term - not used for indexing*)

housing (G)

- RT housing benefit
- BT housing and environment (*top term - not used for indexing*)
- NT extra care housing
- NT group homes
- NT hostels
- NT housing estates
- NT refuges
- NT rented accommodation
- NT retirement communities
- NT shared housing
- NT sheltered housing
- NT shelters
- NT social housing
- NT supported housing

housing advice centres (S)

- USE advice services

housing and environment (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT assistive technology
- NT buildings
- NT environment
- NT home ownership
- NT homelessness
- NT housing
- NT housing management
- NT regeneration
- NT tenants
- NT transport

housing associations (G)

- BT social housing

housing authorities (S)

- USE housing departments

housing benefit (G)

- RT housing
- UF housing benefits
- BT benefits

housing benefits (S)

- USE housing benefit

housing departments (G)

- UF housing authorities
- RT local authority housing
- BT local authorities

housing estates (G)

- BT housing

housing management (G)

- BT housing and environment (*top term - not used for indexing*)
- NT eviction

human resource development (S)

- USE staff development

human resources (S)

- USE staff management

human resources management (S)

- USE staff management

human rights (G)

- UF civil rights
- BT rights

huntingdons disease (G)

- UF hereditary chorea
- UF Huntington's chorea
- BT physical disabilities

Huntington's chorea (S)

- USE huntingdons disease

hyperactive children (G)

- BT children

hypnosis (S)

- USE hypnotherapy

hypnotherapy (G)

- UF hypnosis
- BT psychotherapy

hypochondriacal neuroses (S)

- USE fabricated or induced illness

hypothermia (G)

- RT heating
- RT older people
- BT disorders

ICT (S)

- USE information technology

immigrants (G)

- SN Use for people moving to a country where they were not born to permanently settle there.
- RT immigration
- BT migrants

immigration (G)

- SN Use for the process of people coming into a country for the purpose of permanent residence.
- RT immigrants
- BT migration

immunisation (G)

- BT medical treatment

in vitro fertilisation (S)

- USE assisted reproduction

incapacity benefit (G)

- BT benefits

incest (G)

- BT sexual offences

inclusion (S)

- USE inclusive education

inclusive education (G)

- SN Use for educational processes structures and policies that promote more effectively outcomes for children who are currently marginalised.
- UF inclusion
- UF educational inclusion
- BT education

income (G)

- BT personal finance
- NT low income

income support (S)

- USE supplementary benefits

income tax (G)

- BT taxation

incontinence (G)

- UF continence
- BT disorders

independence (G)

- BT life style
- NT deinstitutionalisation

independent living (G)

- BT life style

independent living schemes (S)

- USE supported living

independent schools (S)

USE schools

independent sector (S)

USE private sector

indigenous people (G)

SN Use with the name of a country.
 UF aboriginals
 BT people, groups and communities
 (*top term - not used for indexing*)

individual budgets (S)

USE personal budgets

individual programme planning (S)

USE person-centred planning

induced illness (S)

USE fabricated or induced illness

induction (staff) (S)

USE staff induction

induction training (S)

USE staff induction

infants (S)

USE babies

infectious diseases (G)

UF communicable diseases
 BT diseases

infertility (G)

BT disorders

informal care (G)

SN Use for general discussions of informal care rather than aspects relating to carers specifically.
 RT carers
 BT social care services (*top term - not used for indexing*)

informal carers (S)

USE carers

information and communications technology (S)

USE information technology

information and communications technology (ICT) (S)

USE information technology

information management (G)

BT management
 NT databases
 NT information needs
 NT information skills
 NT knowledge management
 NT management information systems

information needs (G)

BT information management

information services (G)

UF library services
 UF database
 UF community information services
 BT management and organisational development (*top term - not used for indexing*)
 NT access to information
 NT advice services
 NT blogs
 NT glossaries
 NT interpreting
 NT libraries
 NT resource centres
 NT translation services

information skills (G)

BT information management

information technology (G)

RT e-learning
 UF ICT
 UF information and communications technology (ICT)
 UF IT
 UF information and communications technology
 BT management and organisational development (*top term - not used for indexing*)
 NT computers
 NT internet

informed consent (G)

UF consent
 BT rights
 NT advance directives

injuries (G)

- BT physical illness
- NT back injuries
- NT head injuries
- NT spinal injuries

inner cities (G)

- BT urban areas

inquiries (S)

- USE public inquiries

inspection (G)

- SN External audit undertaken by local authority registration inspection unit or central inspection body eg SSI, CSCI or OfSTED into the provision of one or more services.
- BT quality control

institutional abuse (G)

- RT care homes
- RT residential care
- RT residential child care
- BT abuse

institutional discrimination (S)

- USE organisational discrimination

institutionalisation (G)

- SN Used to describe the generally negative effects of institutional life.
- RT deinstitutionalisation
- BT dependency

instruments (G)

- BT research methods

insurance (G)

- BT management and organisational development (*top term - not used for indexing*)
- NT health insurance
- NT professional liability insurance

intake (S)

- USE referral

intake systems (S)

- USE referral

intake teams (S)

- USE referral

integrated services (G)

- SN Use where multi-disciplinary and inter-organisational staff work together as a distinct team to provide services targeted at multi-dimensional needs and problems eg social care, health, housing, education.
- UF service integration
- BT multi-disciplinary services

integrated services trusts (S)

- USE NHS trusts

intellectual disabilities (S)

- USE learning disabilities

intellectual impairment (S)

- USE learning disabilities

inter country adoption (S)

- USE intercountry adoption

interagency collaboration (S)

- USE interagency cooperation

interagency cooperation (G)

- SN Use for collaboration by a number of agencies or departments of central or local government working together eg when child protection work involves a mixture of statutory and voluntary agencies such as health, social services and education departments, their specialist staff, police and agencies such as the NSPCC.
- UF interagency collaboration
- BT collaboration

intercountry adoption (G)

- UF inter country adoption
- UF inter-country adoption
- BT adoption

inter-country adoption (S)

- USE intercountry adoption

interest groups (G)

- UF pressure groups
- UF campaigning groups
- BT groups

intergenerational relationships (G)

- SN Use for relationships between (and among) members of different generations
- RT family relations
- BT interpersonal relationships

intermediate care (G)

- SN Services provided to promote independence for those who could face long hospital stays, long term residential care or continuing NHS care. It involves assessment of care plan.
- RT older people
- RT patient discharge
- RT reablement
- BT health care

international bodies (G)

- RT organisations
- BT government and social policy (*top term - not used for indexing*)
- NT European Union
- NT United Nations

international recruitment (G)

- UF overseas recruitment
- BT recruitment

international relations (G)

- BT government and social policy (*top term - not used for indexing*)
- NT developing countries
- NT terrorism
- NT war

internet (G)

- BT information technology

interpersonal relationships (G)

- UF relationships
- BT living and life events (*top term - not used for indexing*)
- NT friendship
- NT intergenerational relationships

interpreters (S)

- USE interpreting

interpreting (G)

- UF interpreters
- BT information services

interprofessional education (S)

- USE multi-disciplinary training

interprofessional relations (G)

- SN Use when emphasis is given to the working relationship between professionals.
- BT collaboration

interprofessional training (S)

- USE multi-disciplinary training

interracial adoption (S)

- USE transracial adoption

intervention (G)

- SN Plan with purpose initiated by a social worker on behalf of a service user. Replaced concept of "treatment" in 1970s, now being replaced by words specific to particular social work transactions eg care plans.
- BT social work methods
- NT crisis intervention
- NT early intervention
- NT psychosocial intervention

interviewing (G)

- SN Use for staff recruitment or the interviewing of clients. For interviewing as a research method, use interviews.
- RT interviews
- UF motivational interviewing
- BT social work methods

interviews (G)

- SN Use for interviews as a research method. For recruitment interviews, use interviewing.
- RT interviewing
- BT research methods

intractable pain (S)

- USE pain

investigation (S)

- USE investigations

investigations (G)

- SN Use for child abuse investigations. For actual public inquiries, use public inquiries.
- UF investigation
- RT child abuse
- BT child protection

involuntary clients (G)

- SN Use for people compelled to be recipients of social work or medical services.
- BT service users

Irish people (G)

- BT black and minority ethnic people

Islam (G)

- BT religion

isolated people (G)

- BT people, groups and communities (*top term - not used for indexing*)

IT (S)

- USE information technology

IVF (S)

- USE assisted reproduction

Japanese people (G)

- BT Asian people

job market (S)

- USE labour market

job satisfaction (G)

- BT staff management

job sharing (G)

- UF work sharing
- BT working hours

joint commissioning (G)

- SN When two or more agencies work together to commission services for agreed strategic purposes, and usually includes pooling of financial resources.
- BT commissioning

joint custody (G)

- UF joint custody of children
- UF joint residence
- BT child custody

joint custody of children (S)

- USE joint custody

joint finance (S)

- USE joint financing

joint financing (G)

- SN Health authority funding for community care projects developed with social services.
- UF joint finance
- BT financing

joint planning (G)

- SN Use for planning by health and local authorities in collaboration with each other.
- BT collaboration

joint residence (S)

- USE joint custody

joint working (G)

- RT multi-disciplinary services
- UF partnership
- BT collaboration

Judaism (G)

- BT religion

juvenile court proceedings (S)

- USE youth courts

juvenile courts (S)

- USE youth courts

juvenile delinquency (S)

- USE anti-social behaviour

juvenile justice (S)

- USE youth justice

juvenile offenders (S)

- USE young offenders

juvenile sex offenders (S)

- USE young sex offenders

juveniles (S)

- USE young people

keyworkers (G)

- BT social workers

kidnapping (S)

- USE abduction

kinship care (G)

BT foster care

knowledge management (G)

BT information management

Korean people (G)

BT Asian people

labour market (G)

SN Use for job market, labour force and workforce.

UF job market

RT recruitment

BT employment

NT child labour

laundry services (S)

USE home care

law (G)

UF legal

UF legal issues

UF acts

BT criminal justice, law and rights
(*top term - not used for indexing*)

NT charity law

NT criminal law

NT education law

NT employment law

NT family law

NT health law

NT local government law

NT mental health law

NT social welfare law

law courts (G)

UF courts

BT legal proceedings

NT Court of Protection

NT Family Courts

NT youth courts

lawyers (S)

USE legal professionals

leadership (G)

BT management

learning difficulties (S)

USE learning disabilities

learning disabilities (G)

RT challenging behaviour

RT disabled people

RT learning disability nursing

RT parents with learning disabilities

UF mental handicap

UF people with learning difficulties

UF learning difficulties

UF intellectual disabilities

UF intellectual impairment

BT physical and learning disabilities
(*top term - not used for indexing*)

NT autistic spectrum conditions

NT Downs syndrome

NT Prader-Willi syndrome

NT severe learning disabilities

NT Williams syndrome

learning disabilities services (G)BT physical and learning disabilities
(*top term - not used for indexing*)

NT community learning disabilities teams

learning disability nursing (G)

RT learning disabilities

BT nursing

learning disorders (G)BT physical and learning disabilities
(*top term - not used for indexing*)

NT dyslexia

learning styles (G)

BT education

leave (G)

BT conditions of employment

NT maternity leave

NT parental leave

NT paternity leave

leaving care (G)

BT social care services (*top term - not used for indexing*)

legal (S)

USE law

legal aid (G)

BT legal proceedings

legal issues (S)

USE law

legal proceedings (G)

UF civil proceedings
 BT criminal justice, law and rights
 (*top term - not used for indexing*)
 NT care proceedings
 NT court orders
 NT court reports
 NT evidence
 NT guardianship
 NT law courts
 NT legal aid
 NT remand
 NT witnesses

legal professionals (G)

UF lawyers
 UF solicitors
 BT criminal justice, law and rights
 (*top term - not used for indexing*)

leisure (G)

BT living and life events (*top term - not used for indexing*)
 NT leisure activities

leisure activities (G)

BT leisure
 NT arts
 NT gambling
 NT gardening
 NT holidays
 NT pets
 NT physical exercise
 NT play
 NT sport

leisure services (G)

BT local authorities

lesbians (G)

RT sexuality
 BT LGBT people

leukaemia (S)

USE cancer

LGBT people (G)

BT people, groups and communities
 (*top term - not used for indexing*)
 NT bisexual people
 NT gay men
 NT lesbians
 NT transgendered people

liberal feminism (S)

USE feminist theory

libraries (G)

BT information services

library services (S)

USE information services

licence (G)

UF parole
 BT non-custodial sentences

licensing (S)

USE registration

life events (G)

BT living and life events (*top term - not used for indexing*)
 NT ageing
 NT bereavement
 NT childbirth
 NT childlessness
 NT cohabitation
 NT death
 NT divorce
 NT loss
 NT marriage

life expectancy (G)

BT ageing

life long learning (G)

RT adult education
 BT education

life skills (G)

BT living and life events (*top term - not used for indexing*)
 NT communication
 NT socialisation

life story books (G)

BT life story work

life story work (G)

- UF narrative metaphors
- UF narrative therapy
- BT therapies
- NT life story books

life style (G)

- UF lifestyle
- BT living and life events (*top term - not used for indexing*)
- NT activities of daily living
- NT dependency
- NT independence
- NT independent living
- NT quality of life
- NT religious beliefs
- NT spirituality
- NT standard of living
- NT supported living

lifestyle (S)

- USE life style

listening skills (G)

- UF active listening skills
- BT communication

literature reviews (G)

- UF research reviews
- BT research methods

living and life events (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT attitudes
- NT emotions
- NT interpersonal relationships
- NT leisure
- NT life events
- NT life skills
- NT life style
- NT personality
- NT religion
- NT sexuality
- NT social networks

living expenses (G)

- BT expenses

living wills (S)

- USE advance directives

local authorities (G)

- UF local councils
- BT government and social policy (*top term - not used for indexing*)
- NT housing departments
- NT leisure services
- NT social services

local authority housing (G)

- RT housing departments
- UF council housing
- BT social housing

local councils (S)

- USE local authorities

local government (G)

- RT local government law
- RT local government policy
- BT government and social policy (*top term - not used for indexing*)
- NT local government finance

local government finance (G)

- BT local government
- NT council tax

local government law (G)

- RT local government
- BT law

local government policy (G)

- RT local government
- BT policy

lodgings (S)

- USE shared housing

lone parent families (S)

- USE single parent families

lone parents (S)

- USE single parent families

loneliness (G)

- UF lonely people
- BT emotions

lonely people (S)

- USE loneliness

long stay care (G)

- SN Use for long stay residential care or hospital care.
- BT social care services (*top term - not used for indexing*)

long stay residential care (S)

- USE long term care

long term care (G)

- SN Use for provision of care services.
- UF long stay residential care
- RT older people
- BT social care services (*top term - not used for indexing*)

long term care insurance (S)

- USE health insurance

long term conditions (G)

- SN Conditions that cannot be cured, but can be controlled by medication and other therapies, e.g. diabetes, asthma and arthritis.
- UF chronic disease
- UF chronic illness
- BT physical illness

long term outcomes (G)

- BT outcomes

long term placement (G)

- RT older people
- RT foster care
- BT placement

long term planning (S)

- USE planning

long term studies (S)

- USE longitudinal studies

long term treatment (G)

- BT medical treatment

long term unemployment (S)

- USE unemployment

longitudinal studies (G)

- UF long term studies
- BT research methods

looked after children (G)

- SN Use for children placed into the care of local authorities.
- RT child care reviews
- UF children in care
- BT children

loss (G)

- RT attachment
- BT life events

lotteries (G)

- UF National Lottery
- BT fund raising

low income (G)

- UF low pay
- BT income

low pay (S)

- USE low income

M.E. (S)

- USE chronic fatigue syndrome

males (S)

- USE men

malnutrition (S)

- USE nutrition

management (G)

- BT management and organisational development (*top term - not used for indexing*)
- NT change management
- NT collaboration
- NT conflict management
- NT financial management
- NT information management
- NT leadership
- NT management operations
- NT managers
- NT staff management
- NT teams
- NT teamwork

management activities (S)

- USE management operations

management and organisational development (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT financing
- NT information services
- NT information technology
- NT insurance
- NT management
- NT marketing
- NT mass media
- NT mixed economy of care
- NT organisations
- NT planning
- NT procedures
- NT quality control

management information systems (G)

- BT information management

management operations (G)

- UF management activities
- BT management
- NT commissioning
- NT consultancy
- NT consultation
- NT decentralisation
- NT decision making
- NT monitoring
- NT performance measurement
- NT resource allocation

managers (G)

- BT management

manic depression (S)

- USE bipolar disorder

marital problems (S)

- USE marriage breakdown

marketing (G)

- BT management and organisational development (*top term - not used for indexing*)

marriage (G)

- RT families
- BT life events
- NT forced marriage
- NT marriage breakdown

marriage breakdown (G)

- UF marital problems
- BT marriage

mass media (G)

- SN Use for types of mass media and the media sector eg newspaper, TV, radio coverage. For different media formats eg video, talking books, use audio visual media.
- UF media
- BT management and organisational development (*top term - not used for indexing*)
- NT public relations
- NT publicity

maternal care (S)

- USE parenting

maternity leave (G)

- BT leave

meal services (G)

- UF meals on wheels
- BT community care

meals on wheels (S)

- USE meal services

media (S)

- USE mass media

mediation (G)

- SN Bringing people with a dispute together in the presence of a neutral third party to assist them in reaching an agreement.
- RT conflict management
- BT social care services (*top term - not used for indexing*)
- NT family mediation

medical care (S)

- USE medical treatment

medical insurance (S)

- USE health insurance

medical social work (G)

- BT social work
- NT hospital social work

medical social workers (G)

- BT social workers
- NT hospital social workers

medical staff (S)

- USE health professionals

medical treatment (G)

- UF medical care
- BT health and health care (*top term - not used for indexing*)
- NT assisted reproduction
- NT dialysis
- NT immunisation
- NT long term treatment
- NT occupational therapy
- NT organ transplants
- NT physiotherapy
- NT short term treatment
- NT speech therapy
- NT surgery

medication (G)

- UF drugs (medical use)
- BT health and health care (*top term - not used for indexing*)
- NT prescription medicines

medium secure units (G)

- SN Use for medium secure units in forensic mental health.
- RT mentally disordered offenders
- BT secure units

memory (G)

- SN Use for clinical aspects of memory loss.
- BT personality

men (G)

- UF males
- BT gender

mental capacity (G)

- BT mental health law

mental cruelty (S)

- USE emotional abuse

mental handicap (S)

- USE learning disabilities

mental health (G)

- SN Use for general discussions of mental health and mental well-being. For services to people with mental health problems, use mental health services. For discussions of specific mental health problems, use mental health problems or a more specific term.
- RT mental health law
- BT mental health and mental health care (*top term - not used for indexing*)

mental health and mental health care (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT behaviour
- NT mental health
- NT mental health care
- NT mental health problems
- NT mental health services
- NT psychiatry
- NT psychology
- NT stress
- NT therapies

mental health care (G)

- RT recovery approach
- BT mental health and mental health care (*top term - not used for indexing*)
- NT care programme approach
- NT compulsory detention
- NT compulsory treatment
- NT dual diagnosis
- NT psychiatric care

mental health education (G)

- UF mental health promotion
- BT health education

mental health law (G)

- RT mental health
- BT law
- NT mental capacity

mental health problems (G)

- UF mental illness
- UF mental impairment
- UF mentally ill people
- UF people with mental health problems
- RT disabled people
- BT mental health and mental health care (*top term - not used for indexing*)
- NT anxiety
- NT behaviour disorders
- NT bipolar disorder
- NT dementia
- NT depression
- NT eating disorders
- NT obsessive compulsive disorders
- NT personality disorders
- NT phobias
- NT psychoses
- NT schizophrenia
- NT self-harm
- NT severe mental health problems
- NT traumas

mental health promotion (S)

- USE mental health education

mental health services (G)

- RT recovery approach
- BT mental health and mental health care (*top term - not used for indexing*)
- NT child and adolescent mental health services
- NT community mental health services

mental health trusts (G)

- SN Trusts which provide specialist services ranging from psychological therapy through to specialist medical and training services for people with severe mental health problems.
- BT NHS trusts

mental illness (S)

- USE mental health problems

mental impairment (S)

- USE mental health problems

mentally disordered offenders (G)

- RT medium secure units
- BT offenders

mentally ill people (S)

- USE mental health problems

mentoring (G)

- RT staff mentoring
- BT social care services (*top term - not used for indexing*)
- NT befriending schemes

methodology (S)

- USE research methods

midwives (G)

- BT health professionals

migrants (G)

- SN Use for people moving from one region or country to another, including migrant workers.
- RT migration
- BT people, groups and communities (*top term - not used for indexing*)
- NT immigrants

migration (G)

- SN Use for the act or process of people moving from one region or country to another.
- RT refugees
- RT migrants
- BT population
- NT immigration

minority ethnic groups (S)

- USE black and minority ethnic people

misbehaviour (S)

- USE behaviour problems

missing persons (G)

BT people, groups and communities
(*top term - not used for indexing*)

mixed economy of care (G)

SN Provision of services from a variety of sources including the statutory agencies and the private and voluntary sectors. Use for broad debates about the move to the contract culture. For more detailed discussions of organisational issues etc., use purchaser-provider split.

BT management and organisational development (*top term - not used for indexing*)

mixed race people (G)

UF mixed races

BT black and minority ethnic people

mixed races (S)

USE mixed race people

mobility (G)

BT physical and learning disabilities
(*top term - not used for indexing*)

NT mobility impairment

mobility aids (G)

SN Use for mobility aids such as wheelchairs, canes and mobility frames.

UF hoists

UF handrails

UF bath seats

UF ramps

BT assistive technology

mobility impaired people (S)

USE mobility impairment

mobility impairment (G)

UF mobility impaired people

BT mobility

models (G)

BT research design

money advice (S)

USE advice services

monitoring (G)

BT management operations

morale (G)

BT attitudes

mortality (G)

BT death

mothers (G)

RT women

BT parents

motivation (G)

BT personality

motivational interviewing (S)

USE interviewing

mourning (S)

USE bereavement

multi disciplinary services (S)

USE multi-disciplinary services

multicultural approach (G)

SN Use for working relationships in which two or more of the participants differ with respect to cultural background, values, lifestyle.

UF ethnically sensitive practice

UF cross cultural approach

BT social work approaches

multicultural society (G)

BT people, groups and communities
(*top term - not used for indexing*)

NT cultural identity

multi-disciplinary services (G)

SN Use for services where a group of professional staff from different disciplines, who have undertaken different forms of professional training, are working together.

RT joint working

UF multi disciplinary services

BT social care services (*top term - not used for indexing*)

NT integrated services

multi-disciplinary training (G)

UF interprofessional education

UF interprofessional training

BT training

multiple disabilities (G)

- UF multiply disabled people
- BT physical and learning disabilities
(*top term - not used for indexing*)

multiple pregnancy (G)

- BT pregnancy

multiple sclerosis (G)

- BT physical disabilities

multiply disabled people (S)

- USE multiple disabilities

multi-purpose resource centres (S)

- USE resource centres

Munchausens syndrome (S)

- USE fabricated or induced illness

Munchausens syndrome by proxy (S)

- USE fabricated or induced illness

murder (G)

- RT death
- UF homicide
- BT crime

muscular dystrophy (G)

- BT physical disabilities

music therapy (G)

- BT psychotherapy

myalgic encephalomyelitis (S)

- USE chronic fatigue syndrome

narrative metaphors (S)

- USE life story work

narrative therapy (S)

- USE life story work

National Assembly for Wales (G)

- UF Welsh Assembly
- BT devolved government

National Health Service (S)

- USE NHS

National Lottery (S)

- USE lotteries

National Vocational Qualifications (S)

- USE NVQs

needs (G)

- BT assessment
- NT health needs
- NT unmet need

needs assessment (G)

- SN Assessment reached by comparing a person's current needs with a framework of common human needs.
- UF needs-led assessment
- BT assessment

needs-led assessment (S)

- USE needs assessment

neglect (G)

- BT abuse
- NT child neglect
- NT self-neglect

neglected children (S)

- USE child neglect

neighbourhood centres (S)

- USE community centres

neighbourhood renewal (S)

- USE community development

neighbourhood work (S)

- USE community work

neighbourhoods (G)

- SN Use for defined physical environments.
- BT communities

neighbours (G)

- BT people, groups and communities
(*top term - not used for indexing*)

networks (S)

- USE social networks

newly qualified social workers (G)

- BT social workers

NHS (G)

- UF National Health Service
- BT health and health care (*top term - not used for indexing*)
- NT health authorities
- NT NHS trusts

NHS trusts (G)

UF integrated services trusts
 UF hospital trusts
 UF community trusts
 UF acute hospital trusts
 UF trusts
 BT NHS
 NT care trusts
 NT mental health trusts
 NT primary care trusts

night shelters (S)

USE shelters

non custodial treatment (S)

USE non-custodial sentences

non resident parents (S)

USE non-resident parents

non verbal communication (S)

USE non-verbal communication

non-custodial sentences (G)

UF community sentences
 UF non custodial treatment
 UF non-custodial treatment
 BT sentences
 NT community service
 NT diversion
 NT electronic tagging
 NT licence
 NT probation

non-custodial treatment (S)

USE non-custodial sentences

non-resident parents (G)

UF non resident parents
 BT parents

non-residential orders (S)

USE compulsory treatment

non-verbal communication (G)

UF non verbal communication
 BT communication

normalisation (S)

USE social role valorisation

NQSW (S)

USE social workers

nurseries (G)

UF day nurseries
 UF creches
 BT child day care

nurses (G)

RT nursing
 UF general practice nurses
 BT health professionals
 NT community nurses
 NT district nurses

nursing (G)

RT nurses
 BT health care
 NT community nursing
 NT learning disability nursing

nursing homes (G)

BT care homes

nutrition (G)

UF malnutrition
 UF dehydration
 BT health

NVQs (G)

UF National Vocational
 Qualifications
 BT qualifications

obesity (G)

BT eating disorders

objectives (S)

USE objectives setting

objectives setting (G)

UF objectives
 UF goal-setting
 BT planning
 NT priorities

observation (G)

BT data collection

obsessive compulsive disorders (G)

BT mental health problems

occupational pensions (G)

BT pensions

occupational therapists (G)

BT health professionals

occupational therapy (G)

BT medical treatment

ODPM (S)

USE Office of Deputy Prime Minister

offenders (G)

RT diversion
 UF perpetrators
 UF criminals
 RT reparation
 BT criminal justice, law and rights
 (*top term - not used for indexing*)
 NT abusers
 NT dangerous offenders
 NT ex-offenders
 NT mentally disordered offenders
 NT prisoners
 NT recidivists
 NT sex offenders
 NT young offenders

Office of Deputy Prime Minister (G)

UF ODPM
 BT central government

official inquiries (S)

USE public inquiries

old age (S)

USE older people

old age abuse (S)

USE elder abuse

old people (S)

USE older people

old peoples homes (S)

USE older peoples homes

old persons (S)

USE older people

older adults (S)

USE older people

older people (G)

RT activities of daily living
 RT ageing
 RT dementia
 RT falls
 RT hypothermia
 RT long term care
 RT long term placement
 RT retirement communities
 UF old people
 UF old age
 RT pensions
 UF old persons
 UF older adults
 RT palliative care
 RT grandparents
 RT intermediate care
 RT death
 RT dying
 RT elder abuse
 UF elderly
 UF elderly people
 UF elders
 RT age discrimination
 RT retirement
 RT sheltered housing
 UF senior citizens
 UF third age
 BT people, groups and communities
 (*top term - not used for indexing*)
 NT very old people

older peoples homes (G)

UF retirement homes
 UF residential homes (older people)
 UF residential homes for older people
 UF dual registered homes
 UF old peoples homes
 BT care homes

one parent families (S)

USE single parent families

open adoption (G)

BT adoption

organ transplants (G)

BT medical treatment

organisation theory (S)

USE organisational theory

organisational culture (G)

RT organisational discrimination
BT organisations

organisational development (G)

BT organisations

organisational discrimination (G)

RT organisational culture
UF institutional discrimination
BT discrimination

organisational learning (G)

BT organisations

organisational structure (G)

BT organisations
NT governing bodies

organisational theory (G)

UF organisation theory
BT organisations

organisations (G)

RT international bodies
BT management and organisational development (*top term - not used for indexing*)
NT organisational culture
NT organisational development
NT organisational learning
NT organisational structure
NT organisational theory
NT social enterprises
NT user-led organisations

osteoporosis (S)

USE bone diseases

outcome research (S)

USE outcomes

outcomes (G)

UF outcome research
BT research and evaluation (*top term - not used for indexing*)
NT long term outcomes
NT short term outcomes

out-of-hours services (S)

USE emergency duty teams

outreach (S)

USE outreach services

outreach services (G)

SN Community-based service providing support to people in the community.
RT assertive outreach
UF outreach
RT assertive outreach
BT community care

overseas recruitment (S)

USE international recruitment

paedophilia (S)

USE child sexual abuse

pain (G)

UF chronic pain
UF intractable pain
BT physical illness

palliative care (G)

SN Holistic care that is not preventative or curative, but addresses the symptoms of a condition. Includes management of pain, and provision of psychological, social, spiritual and practical support.
RT older people
RT terminal illness
UF terminal care
BT health care
NT end of life care
NT hospice care

parasuicide (S)

USE attempted suicide

parent child relations (S)

USE parent-child relations

parental attitudes (G)

RT parents
BT attitudes

parental contact (S)

USE contact

parental education (S)

USE parental skills training

parental leave (G)

BT leave

parental responsibility (G)

BT parenting

parental rights (G)

BT parenting

parental role (G)

BT parenting

parental skills training (G)

RT parents
 UF parental education
 RT parenting
 UF parenting programmes
 BT training

parent-child relations (G)

UF parent child relations
 UF bonding
 BT family relations

parenting (G)

SN Performance of all the actions necessary to promote and support the physical, emotional, social and intellectual development of a child from infancy to adulthood.
 RT parental skills training
 UF child rearing
 RT parents
 UF maternal care
 BT families, children and young people (*top term - not used for indexing*)
 NT discipline
 NT parental responsibility
 NT parental rights
 NT parental role

parenting orders (G)

BT court orders

parenting programmes (S)

USE parental skills training

parents (G)

RT parental attitudes
 RT parental skills training
 RT parenting
 BT family members
 NT adoptive parents
 NT birth parents
 NT fathers
 NT mothers
 NT non-resident parents
 NT parents with learning disabilities
 NT separated parents
 NT teenage parents

parents with learning difficulties (S)

USE parents with learning disabilities

parents with learning disabilities (G)

UF parents with learning difficulties
 RT learning disabilities
 BT parents

Parkinsons disease (G)

BT diseases

parole (S)

USE licence

part time work (G)

UF part-time work
 BT working hours

partially sighted people (S)

USE visual impairment

participation (S)

USE user participation

participatory research (G)

SN Use for research projects where service users are involved in carrying out the research and are participants in the research process.
 RT user participation
 BT research methods
 NT user led research

partner abuse (G)

RT domestic violence
 UF battered wives
 BT abuse

partners (G)

SN Use for couples and spouses.
 BT people, groups and communities (*top term - not used for indexing*)

partnership (S)

USE joint working

part-time work (S)

USE part time work

patch systems (G)

UF community social work
 BT social work

paternity leave (G)

BT leave

patient administration (G)

BT health and health care (*top term
- not used for indexing*)
NT patient admission
NT patient discharge

patient admission (G)

UF admission to hospital
UF hospital admission
UF patient admissions
BT patient administration
NT patient readmission

patient admissions (S)

USE patient admission

patient discharge (G)

SN Use for discharge from hospital.
For discharge of clients from
social care services (*top term -
not used for indexing*), use
discharge.
RT reablement
UF hospital discharge
RT intermediate care
RT patients
BT patient administration
NT discharge planning

patient readmission (G)

BT patient admission

patients (G)

RT patient discharge
BT health and health care (*top term
- not used for indexing*)

pay (S)

USE wages

payment (S)

USE payments

payments (G)

UF payment
UF financial support
BT personal finance
NT allowances
NT grants

peer groups (G)

SN Group of people with same
social standing or status.
BT groups

pension funds (S)

USE pensions

pensions (G)

RT older people
UF pension funds
BT benefits and personal finance
(*top term - not used for
indexing*)
NT occupational pensions
NT personal pensions
NT state retirement pensions

people who use care services (S)

USE service users

people with learning difficulties (S)

USE learning disabilities

people with mental health problems (S)

USE mental health problems

people with severe learning difficulties (S)

USE severe learning disabilities

people with severe learning disabilities (S)

USE severe learning disabilities

people with severe mental health problems (S)

USE severe mental health problems

people, groups and communities (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT adopted people
- NT adults
- NT black and minority ethnic people
- NT carers
- NT communities
- NT disabled people
- NT ethnicity
- NT gender
- NT groups
- NT homeless people
- NT housebound people
- NT indigenous people
- NT isolated people
- NT LGBT people
- NT migrants
- NT missing persons
- NT multicultural society
- NT neighbours
- NT older people
- NT partners
- NT population
- NT refugees
- NT residents
- NT service users
- NT survivors

performance evaluation (G)

- BT performance measurement

performance indicators (G)

- SN Use for performance tables, star ratings and PAF indicators.
- BT performance measurement

performance measurement (G)

- UF performance monitoring
- BT management operations
- NT performance evaluation
- NT performance indicators

performance monitoring (S)

- USE performance measurement

performing arts (S)

- USE arts

permanence (S)

- USE permanency planning

permanency planning (G)

- SN Planning the provision of a secure permanent home for a

child looked after by a local authority.

- UF permanence
- BT placement

perpetrators (S)

- USE offenders

persistent offenders (S)

- USE recidivists

persistent young offenders (S)

- USE recidivists

person centred care (S)

- USE person-centred approach

personal assistants (G)

- BT care workers

personal budgets (G)

- SN A budget or sum of money that is available to an individual to pay for their care. Also use for individual budgets.
- RT personalisation
- UF individual budgets
- BT self-directed support

personal characteristics (S)

- USE personality

personal finance (G)

- BT benefits and personal finance (*top term - not used for indexing*)
- NT debt
- NT expenses
- NT income
- NT payments
- NT savings
- NT wages

personal identity (S)

- USE self-concept

personal pensions (G)

- BT pensions

personalisation (G)

- RT personal budgets
- RT direct payments
- RT self-directed support
- BT policy

personality (G)

- UF personal characteristics
- UF personality traits
- BT living and life events (*top term - not used for indexing*)
- NT empathy
- NT memory
- NT motivation
- NT personality development
- NT self-concept
- NT self-esteem

personality development (G)

- BT personality

personality disorders (G)

- UF borderline personality disorders
- BT mental health problems

personality traits (S)

- USE personality

person-centred approach (G)

- UF person centred care
- BT social work approaches

person-centred planning (G)

- SN Combination of care plan and care programme.
Recommended as a way of improving the planning and implementation of care for people with disabilities in the Disabled Persons (Support, Consultation and Representation) Act 1986
- UF individual programme planning
- BT care planning

personnel management (S)

- USE staff management

pets (G)

- BT leisure activities

phobias (G)

- BT mental health problems
- NT agoraphobia
- NT school phobia

physical abuse (G)

- BT abuse
- NT female genital mutilation

physical and learning disabilities (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT communication disorders
- NT learning disabilities
- NT learning disabilities services
- NT learning disorders
- NT mobility
- NT multiple disabilities
- NT physical disabilities
- NT sensory impairments
- NT severe disabilities
- NT social role valorisation

physical disabilities (G)

- RT disabled people
- UF physically handicapped people
- BT physical and learning disabilities (*top term - not used for indexing*)
- NT cerebral palsy
- NT cystic fibrosis
- NT epilepsy
- NT huntingtons disease
- NT multiple sclerosis
- NT muscular dystrophy
- NT spina bifida

physical exercise (G)

- UF exercise
- BT leisure activities

physical illness (G)

- UF sick people
- BT health and health care (*top term - not used for indexing*)
- NT diseases
- NT disorders
- NT falls
- NT injuries
- NT long term conditions
- NT pain
- NT terminal illness

physical restraint (G)

- UF restraint
- BT punishment

physically handicapped people (S)

- USE physical disabilities

physician assisted suicide (S)

- USE euthanasia

physiotherapists (G)

- RT physiotherapy
- BT health professionals

physiotherapy (G)

- RT physiotherapists
- BT medical treatment

place of safety orders (S)

- USE court orders

placement (G)

- SN Use for care placements. For work placements for student social workers use 'practice placement'.
- BT social care services (*top term - not used for indexing*)
- NT concurrent planning
- NT long term placement
- NT permanency planning
- NT placement disruption
- NT shared lives schemes

placement disruption (G)

- BT placement

planning (G)

- SN Use for strategic, business, and management planning.
- UF long term planning
- BT management and organisational development (*top term - not used for indexing*)
- NT objectives setting

play (G)

- BT leisure activities

play groups (S)

- USE playgroups

play therapy (G)

- BT psychotherapy

playgroups (G)

- UF play groups
- BT child day care

police (G)

- BT criminal justice

policy (G)

- BT government and social policy (*top term - not used for indexing*)
- NT government policy
- NT local government policy
- NT personalisation
- NT social policy

policy formulation (G)

- UF policy making
- BT government policy
- NT social programmes

policy making (S)

- USE policy formulation

political parties (S)

- USE politics

politics (G)

- UF political parties
- BT government and social policy (*top term - not used for indexing*)

population (G)

- BT people, groups and communities (*top term - not used for indexing*)
- NT demographics
- NT migration

pornography (G)

- BT sexual offences

post adoption services (G)

- UF adoption support services
- BT adoption

post natal depression (S)

- USE postnatal depression

post qualifying education (G)

- BT social work education

post traumatic stress disorder (G)

- BT traumas

postnatal depression (G)

- RT babies
- UF postpartum depression
- UF post natal depression
- BT depression

postpartum depression (S)

USE postnatal depression

poverty (G)

RT social exclusion
 RT standard of living
 RT debt
 BT benefits and personal finance
 (*top term - not used for indexing*)
 NT famine

practice placement (G)

UF field placement
 BT social work education

practice teachers (S)

USE practice teaching

practice teaching (G)

UF practice teachers
 BT social work education

Prader-Willi syndrome (G)

BT learning disabilities

pre school children (S)

USE pre-school children

pregnancy (G)

BT families, children and young people (*top term - not used for indexing*)
 NT abortion
 NT multiple pregnancy
 NT surrogacy
 NT teenage pregnancy
 NT unborn children

prejudice (S)

USE stereotyped attitudes

premature babies (G)

BT babies

pre-school children (G)

SN Use for children aged 0-5 years.
 UF pre school children
 UF under fives
 RT schools
 BT children

prescription charges (S)

USE charges

prescription medicines (G)

BT medication
 NT tranquillisers

pressure groups (S)

USE interest groups

prevention (S)

USE preventive practice

preventive measures (S)

USE preventive practice

preventive practice (G)

SN Use for interventions that occur before the onset of a diagnosed disorder/condition that aim to reduce the number of new cases of that disorder/condition.
 UF prevention
 UF preventive measures
 BT social work approaches

primary care (G)

UF primary health care
 BT health care

primary care groups (G)

RT primary care trusts
 BT health authorities

primary care trusts (G)

SN PCT's are responsible for planning secondary care. They look at health needs of local community and develop plans to improve health and set priorities locally.
 RT primary care groups
 UF teaching primary care trusts
 BT NHS trusts

primary health care (S)

USE primary care

primary schools (G)

BT schools

priorities (G)

BT objectives setting

prison service (G)

BT criminal justice

prisoners (G)

RT resettlement
BT offenders

prisons (G)

BT custodial institutions

privacy (G)

BT rights
NT confidentiality

private education (S)

USE education

private foster care (G)

BT foster care

private health services (G)

BT health care

private sector (G)

UF independent sector
BT government and social policy
(*top term - not used for indexing*)

privatisation (G)

BT government and social policy
(*top term - not used for indexing*)

probation (G)

RT probation hostels
BT non-custodial sentences

probation hostels (G)

SN Accommodation provided by the probation service as a means of enhancing supervision for those on probation, awaiting trial or subject to licence.
UF approved premises
RT probation
BT hostels

probation service (G)

BT criminal justice

problem solving (G)

BT decision making

procedure manuals (S)

USE procedures

procedures (G)

UF procedure manuals
UF protocols
BT management and organisational development (*top term - not used for indexing*)
NT complaints procedures
NT contract procedures

professional associations (G)

BT employment

professional conduct (G)

UF professional ethics
BT ethics

professional ethics (S)

USE professional conduct

professional foster parents (S)

USE foster carers

professional fostering (S)

USE foster care

professional liability insurance (G)

BT insurance

professional role (G)

RT social workers
RT health professionals
BT staff

prostitutes (S)

USE prostitution

prostitution (G)

UF prostitutes
UF sex workers
BT crime

protocols (S)

USE procedures

provision of services (S)

USE social care provision

psychiatric care (G)

RT psychiatric social work
BT mental health care
NT acute psychiatric care
NT psychiatric day centres

psychiatric day centres (G)

BT psychiatric care

- psychiatric social work (G)**
 RT psychiatric care
 BT social work
 officials and elected representatives are responsible for their actions
- psychiatry (G)**
 BT mental health and mental health care (*top term - not used for indexing*)
 NT forensic psychiatry
 RT central government
 BT accountability
- psychoanalysis (G)**
 BT psychotherapy
- psychodrama (S)**
 USE drama therapy
- psychology (G)**
 UF clinical psychology
 BT mental health and mental health care (*top term - not used for indexing*)
 NT attachment
 NT recovered memory syndrome
 NT self-help
- psychoses (G)**
 BT mental health problems
- psychosocial approach (G)**
 UF psychosocial perspectives
 BT social work approaches
- psychosocial intervention (G)**
 BT intervention
- psychosocial perspectives (S)**
 USE psychosocial approach
- psychotherapy (G)**
 BT therapies
 NT art therapy
 NT behaviour therapy
 NT dance therapy
 NT drama therapy
 NT family therapy
 NT group therapy
 NT hypnotherapy
 NT music therapy
 NT play therapy
 NT psychoanalysis
 NT reality therapy
 NT reminiscence therapy
 NT writing therapy
- public accountability (G)**
 SN The principle and process of ensuring that public sector
- public attitudes (S)**
 USE public opinion
- public enquiries (S)**
 USE public inquiries
- public expenditure (G)**
 RT taxation
 BT government and social policy (*top term - not used for indexing*)
- public health (G)**
 BT health
- public inquiries (G)**
 SN For case reviews carried out by a Local Safeguarding Childrens Board or an Adult Protection Committee, use case reviews.
 RT serious case reviews
 UF enquiries
 UF inquiries
 UF public enquiries
 UF official inquiries
 BT government and social policy (*top term - not used for indexing*)
- public opinion (G)**
 UF public attitudes
 UF public opinion polls
 BT attitudes
- public opinion polls (S)**
 USE public opinion
- public relations (G)**
 BT mass media
- public sector (G)**
 UF statutory sector
 BT government and social policy (*top term - not used for indexing*)
- publicity (G)**
 BT mass media

punishment (G)

- SN Use for physical punishment ie corporal punishment
- UF smacking
- UF corporal punishment
- BT criminal justice, law and rights (*top term - not used for indexing*)
- NT physical restraint

pupils (S)

- USE school children

purchaser provider split (S)

- USE purchaser-provider split

purchaser-provider split (G)

- SN A way of organising delivery of social care services (*top term - not used for indexing*) in which a purchaser organisation assesses the need for services and purchases them from a provider organisation. Use for discussion of organisational issues. For broad debates about the move to the contract culture, use mixed economy of care.
- UF purchaser provider split
- BT contract procedures

qualifications (G)

- UF CQSW
- UF Certificate in Social Service
- UF Certificate of Qualification in Social Work
- BT education, training and employment (*top term - not used for indexing*)
- NT Diploma in Social Work
- NT NVQs
- NT Social Work degree

qualitative research (G)

- BT research methodologies

quality assurance (G)

- BT quality control

quality control (G)

- BT management and organisational development (*top term - not used for indexing*)
- NT best value
- NT good practice
- NT inspection
- NT quality assurance
- NT regulation
- NT standards

quality of life (G)

- BT life style

quantitative research (G)

- BT research methodologies

questionnaire design (G)

- BT research design

questionnaires (G)

- BT data collection

race (S)

- USE black and minority ethnic people

race relations (G)

- RT racial discrimination
- BT criminal justice, law and rights (*top term - not used for indexing*)
- NT racism

racial discrimination (G)

- RT race relations
- BT discrimination

racial equality (G)

- BT equal opportunities

racial harassment (G)

- BT harassment

racism (G)

- BT race relations

radical feminism (S)

- USE feminist theory

ramps (S)

- USE mobility aids

randomised controlled trials (G)

- BT research methods

rape (G)

- RT sexual abuse
- BT sexual offences

reablement (G)

- SN A short term intervention designed to result in the regaining skills, confidence and independence.
- RT intermediate care
- RT patient discharge
- BT social care services (*top term - not used for indexing*)

reality therapy (G)

- BT psychotherapy

recidivists (G)

- UF persistent offenders
- UF persistent young offenders
- BT offenders

record keeping (S)

- USE case records

records (S)

- USE case records

recovered memory syndrome (G)

- BT psychology

recovery approach (G)

- SN A process of personal development and change in tackling the impacts of experiencing mental health problems.
- RT mental health care
- RT mental health services
- UF recovery model
- BT social work approaches

recovery model (S)

- USE recovery approach

recruitment (G)

- RT labour market
- UF staff recruitment
- BT staff management
- NT international recruitment

referral (G)

- UF intake
- UF intake systems
- UF intake teams
- UF duty services
- UF duty teams
- BT social work methods

referral orders (G)

- BT court orders

reflective practice (G)

- BT social work approaches

refugees (G)

- RT migration
- BT people, groups and communities (*top term - not used for indexing*)
- NT asylum seekers

refuges (G)

- SN Use for refuges and shelters for victims of domestic violence. For shelters for the homeless, use shelters.
- BT housing

regeneration (G)

- BT housing and environment (*top term - not used for indexing*)

regional government (G)

- BT government and social policy (*top term - not used for indexing*)

registers (G)

- BT social work methods
- NT adoption contact registers
- NT child protection registers
- NT sex offenders registers

registration (G)

- SN Use for social workers as under the General Social Services Council proposals.
- UF licensing
- UF registration (employment)
- BT conditions of employment

registration (employment) (S)

- USE registration

regulation (G)

- BT quality control

rehabilitation (G)

BT after care

relationship counselling (S)

USE counselling

relationships (S)

USE interpersonal relationships

relatives (G)

BT family members

religion (G)

RT religious discrimination
 UF religious groups
 BT living and life events (*top term - not used for indexing*)
 NT Buddhism
 NT Christianity
 NT Hinduism
 NT Islam
 NT Judaism

religious beliefs (G)

BT life style

religious discrimination (G)

RT religion
 BT discrimination

religious groups (S)

USE religion

remand (G)

UF remand centres
 UF remand in custody
 BT legal proceedings
 NT bail

remand centres (S)

USE remand

remand in custody (S)

USE remand

reminiscence therapy (G)

SN A therapy which helps older people to recall the past in order to give meaning and reference to their lives.
 BT psychotherapy

rented accommodation (G)

BT housing

reparation (G)

RT offenders
 UF reparation by offenders
 BT restorative justice

reparation by offenders (S)

USE reparation

research and evaluation (*top term - not used for indexing*) (T)

SN Term not used for indexing
 BT hierarchies
 NT evaluation
 NT outcomes
 NT research centres
 NT research design
 NT research dissemination
 NT research ethics
 NT research implementation
 NT research methodologies
 NT research methods
 NT research skills

research centres (G)

BT research and evaluation (*top term - not used for indexing*)

research design (G)

BT research and evaluation (*top term - not used for indexing*)
 NT models
 NT questionnaire design
 NT sampling methods
 NT statistical design
 NT survey design

research dissemination (G)

SN Use for analysis of the process of publicising research findings.
 UF dissemination of research
 BT research and evaluation (*top term - not used for indexing*)

research ethics (G)

BT research and evaluation (*top term - not used for indexing*)
 NT research governance

research governance (G)

BT research ethics

research implementation (G)

- UF research in practice
- UF research into practice
- UF research utilisation
- BT research and evaluation (*top term - not used for indexing*)

research in practice (S)

- USE research implementation

research into practice (S)

- USE research implementation

research methodologies (G)

- BT research and evaluation (*top term - not used for indexing*)
- NT qualitative research
- NT quantitative research

research methods (G)

- RT research skills
- UF methodology
- BT research and evaluation (*top term - not used for indexing*)
- NT action research
- NT case studies
- NT comparative studies
- NT data analysis
- NT data collection
- NT descriptive research methods
- NT empirical research methods
- NT instruments
- NT interviews
- NT literature reviews
- NT longitudinal studies
- NT participatory research
- NT randomised controlled trials
- NT statistical methods
- NT survey methods
- NT systematic reviews
- NT systems analysis

research reviews (S)

- USE literature reviews

research skills (G)

- RT research methods
- BT research and evaluation (*top term - not used for indexing*)

research utilisation (S)

- USE research implementation

resettlement (G)

- SN Use for arrangements made to assist and supervise a prisoner on return to community.
- RT prisoners
- BT criminal justice

residence (S)

- USE child custody

residential care (G)

- SN Care of those living in an institution, home or hostel provided by local authority, social services committee, voluntary organisation or privately.
- RT institutional abuse
- RT residential social workers
- RT residents
- BT social care services (*top term - not used for indexing*)
- NT admission to care
- NT care homes
- NT residential child care

residential child care (G)

- RT child care reviews
- RT institutional abuse
- RT residential social workers
- UF residential homes (children)
- UF community homes
- UF childrens homes
- BT residential care

residential education (S)

- USE boarding schools

residential homes (children) (S)

- USE residential child care

residential homes (older people) (S)

- USE older peoples homes

residential homes for older people (S)

- USE older peoples homes

residential schools (S)

- USE boarding schools

residential social workers (G)

- RT residential child care
- RT residential care
- BT social workers

residents (G)

- RT residential care
- BT people, groups and communities
(*top term - not used for indexing*)

resilience (G)

- SN The quality that enables individuals to develop normally and achieve satisfactory outcomes despite a disadvantaged background.
- RT coping behaviour
- BT behaviour

resource allocation (G)

- BT financial management
- BT management operations

resource centres (G)

- SN Centres providing range of services to individuals and families, usually family support and day services.
- UF multi-purpose resource centres
- BT information services

respite care (S)

- USE short break care

respite services (S)

- USE short break care

responsible adult (S)

- USE appropriate adult

restorative justice (G)

- BT criminal justice
- NT reparation

restraint (S)

- USE physical restraint

retirement (G)

- RT older people
- RT retirement communities
- BT termination of employment

retirement communities (G)

- RT retirement
- RT older people
- BT housing

retirement homes (S)

- USE older peoples homes

Rett syndrome (S)

- USE autistic spectrum conditions

reunification (S)

- USE family reunification

rights (G)

- BT criminal justice, law and rights
(*top term - not used for indexing*)
- NT advocacy
- NT childrens rights
- NT choice
- NT citizenship
- NT dignity
- NT disclosure
- NT discrimination
- NT diversity
- NT empowerment
- NT equal opportunities
- NT harassment
- NT human rights
- NT informed consent
- NT privacy
- NT self-determination

riots (G)

- BT crime

risk (G)

- SN Use for risk factors.
- UF risk taking
- BT social work methods
- NT risk assessment
- NT risk management

risk assessment (G)

- SN The process of identifying hazards which may cause risk or harm. Can include an analysis of the positive benefits of risk taking.
- BT risk

risk management (G)

- BT risk

risk taking (S)

- USE risk

ritual abuse (G)

- UF satanic abuse
- BT abuse

role playing (G)

- BT groupwork

Roma (S)	USE gypsies	school environment. Do not use for all school-age children.
rough sleepers (G)	RT homelessness BT homeless people	RT bullying RT schools UF schoolchildren UF pupils BT children
runaway young people (S)	USE runaways	school exclusion (G) UF suspension (school) UF expulsion UF exclusion from school BT schools
runaways (G)	UF absconding UF runaway young people BT families, children and young people (*top term - not used for indexing*)	school phobia (G) RT schools BT phobias
rural areas (G)	UF rural issues BT environment	school social services (S) USE school social work
rural issues (S)	USE rural areas	school social work (G) RT schools UF school social services UF education social work UF educational welfare BT social work
safeguarding adults (S)	USE adult safeguarding	school social workers (G) RT schools BT social workers
safeguarding children (S)	USE child protection	schoolchildren (S) USE school children
salaries (S)	USE wages	schools (G) RT pre-school children RT school phobia RT school social work RT school social workers RT school children UF independent schools BT education, training and employment (*top term - not used for indexing*) NT boarding schools NT community schools NT primary schools NT school attendance NT school exclusion NT secondary schools
sampling methods (G)	BT research design	Scottish Executive (G) BT devolved government
satanic abuse (S)	USE ritual abuse	
savings (G)	BT personal finance	
schizophrenia (G)	UF schizophrenics BT mental health problems	
schizophrenics (S)	USE schizophrenia	
school attendance (G)	BT schools NT truancy	
school children (G)	SN Use for discussions of school children when related to the	

screening (G)

BT diagnosis

secondary schools (G)

BT schools

sectioning (S)

USE compulsory detention

secure accommodation (G)

SN Use for the accommodation of young people placed under secure accommodation orders for the protection of themselves and others and those placed under criminal justice legislation eg Secure Children's Homes, Secure Training Centres and Young Offender Institutions.

BT custodial institutions

NT young offender institutions

secure hospitals (G)

SN Use for special hospitals eg Broadmoor, Rampton and Ashworth.

BT hospitals

secure units (G)

SN Use for acute units for highly disturbed patients, at risk of harming themselves or others. For Secure Children's Homes, use secure accommodation.

BT custodial institutions

NT medium secure units

security checking (G)

SN Use for police checking and screening of staff.

UF staff vetting

UF vetting

BT conditions of employment

self advocacy (S)

USE self-advocacy

self care (G)

SN Use for the care taken by individuals towards their own health and well being.

RT self-neglect

UF self-care

UF self-management

BT social care services (*top term - not used for indexing*)

self concept (S)

USE self-concept

self determination (S)

USE self-determination

self esteem (S)

USE self-esteem

self harm (S)

USE self-harm

self help (S)

USE self-help

self help groups (S)

USE self-help groups

self help organisations (S)

USE self-help groups

self-advocacy (G)

SN Advocating on behalf of oneself, possibly with support.

UF self advocacy

BT advocacy

self-assessment (G)

SN Use for a service users assessment of their own needs or a carer carrying out an assessment on behalf of someone else.

BT assessment

self-care (S)

USE self care

self-concept (G)

UF self concept

UF personal identity

BT personality

self-determination (G)

UF self determination

BT rights

self-directed support (G)

- SN Use for general discussions of the method of delivering care services, rather than for detailed discussions of specific services. Also use for similar developments in other countries eg 'consumer-directed care'.
- RT personalisation
- BT social work methods
- NT direct payments
- NT personal budgets

self-disclosure (S)

- USE disclosure

self-esteem (G)

- UF self esteem
- BT personality

self-harm (G)

- UF self harm
- UF deliberate self harm
- BT mental health problems

self-help (G)

- RT self-help groups
- RT empowerment
- UF self help
- BT psychology

self-help groups (G)

- UF self help groups
- UF self help organisations
- RT self-help
- UF self-help organisations
- BT support groups

self-help organisations (S)

- USE self-help groups

self-management (S)

- USE self care

self-neglect (G)

- RT self care
- BT neglect

senile dementia (S)

- USE dementia

senior citizens (S)

- USE older people

sensory impairments (G)

- RT disabled people
- UF visual and hearing impairment
- BT physical and learning disabilities (*top term - not used for indexing*)
- NT deaf blindness
- NT hearing impairment
- NT visual impairment

sentences (G)

- BT criminal justice, law and rights (*top term - not used for indexing*)
- NT non-custodial sentences

separated parents (G)

- SN Use for parents of the same children who live apart.
- BT parents

serious case reviews (G)

- SN Use for serious case reviews and part 8 reviews.
- RT public inquiries
- BT case reviews

service closure (G)

- UF closure
- BT social care provision

service engagement (S)

- USE service uptake

service integration (S)

- USE integrated services

service provision (S)

- USE social care provision

service uptake (G)

- UF service engagement
- UF service utilisation
- BT social care provision

service users (G)

- SN General term for all those who receive a social work or social care service.
- RT user-led organisations
- UF social work users
- UF users
- UF clients
- UF people who use care services
- BT people, groups and communities (*top term - not used for indexing*)
- NT involuntary clients
- NT staff-user relationship
- NT user participation
- NT user views

service utilisation (S)

- USE service uptake

severe disabilities (G)

- UF severely disabled people
- BT physical and learning disabilities (*top term - not used for indexing*)

severe learning difficulties (S)

- USE severe learning disabilities

severe learning disabilities (G)

- UF severe learning difficulties
- UF people with severe learning difficulties
- UF people with severe learning disabilities
- BT learning disabilities

severe mental health problems (G)

- UF people with severe mental health problems
- UF enduring mental health problems
- BT mental health problems

severely disabled people (S)

- USE severe disabilities

sex discrimination (G)

- UF sexism
- BT discrimination

sex education (G)

- BT education

sex offenders (G)

- RT sex offenders registers
- BT offenders
- NT young sex offenders

sex offenders registers (G)

- RT sex offenders
- BT registers

sex workers (S)

- USE prostitution

sexism (S)

- USE sex discrimination

sexual abuse (G)

- RT survivors
- RT rape
- BT abuse

sexual behaviour (G)

- BT behaviour

sexual harassment (G)

- BT harassment

sexual offences (G)

- BT crime
- NT incest
- NT pornography
- NT rape

sexuality (G)

- RT bisexual people
- RT gay men
- RT lesbians
- BT living and life events (*top term - not used for indexing*)
- NT homosexuality

sexually abused children (S)

- USE child sexual abuse

sexually transmitted diseases (S)

- USE sexually transmitted infections

sexually transmitted infections (G)

- UF sexually transmitted diseases
- BT diseases

shared housing (G)

- UF lodgings
- BT housing

shared lives (S)

- USE shared lives schemes

shared lives schemes (G)

- SN Use for schemes where carers have someone with a learning disability or mental health problem to live as part of their family. Includes adult family placement.
- UF foster care of adults
- UF shared lives
- UF adult family placement
- BT placement

sheltered accommodation (S)

- USE sheltered housing

sheltered employment (G)

- BT employment

sheltered housing (G)

- RT older people
- UF sheltered accommodation
- UF warden serviced housing
- BT housing

shelters (G)

- SN Use for shelters for the homeless. For domestic violence shelters, use refuges.
- UF night shelters
- BT housing

short break care (G)

- SN Short term care provided by a day or residential centre, or by a family, which is for the benefit of both the carers and the person concerned.
- UF respite services
- UF respite care
- UF short break services
- BT social care services (*top term - not used for indexing*)

short break services (S)

- USE short break care

short stay care (S)

- USE short-stay care

short term care (G)

- UF temporary foster care
- UF short-stay residential care
- BT social care services (*top term - not used for indexing*)

short term casework (S)

- USE short-term casework

short term outcomes (G)

- BT outcomes

short term treatment (G)

- BT medical treatment

short-stay care (G)

- UF short stay care
- BT health care

short-stay residential care (S)

- USE short term care

short-term casework (G)

- UF short term casework
- UF time limited casework
- UF brief casework
- BT casework

siblings (G)

- UF brothers
- UF sisters
- BT family members
- NT triplets
- NT twins

sick people (S)

- USE physical illness

sickle cell anaemia (G)

- BT blood disorders

single homeless people (G)

- RT homelessness
- BT homeless people

single parent families (G)

- UF lone parent families
- UF lone parents
- UF one parent families
- BT families

sisters (S)

- USE siblings

smacking (S)

- USE punishment

smoking (G)

- SN Use for tobacco smoking
- BT substance misuse

social alienation (S)

USE social exclusion

social care (S)

USE social care provision

social care professionals (G)

BT social care staff
 NT approved mental health professionals
 NT social workers

social care provision (G)

UF social care
 UF service provision
 UF provision of services
 BT social care services (*top term - not used for indexing*)
 NT access to services
 NT service closure
 NT service uptake
 NT waiting lists

social care services (*top term - not used for indexing*) (T)

SN Term not used for indexing
 BT hierarchies
 NT adoption
 NT adult safeguarding
 NT after care
 NT child protection
 NT Childrens Trusts
 NT community care
 NT counselling
 NT day services
 NT family support
 NT foster care
 NT holistic care
 NT home care
 NT informal care
 NT leaving care
 NT long stay care
 NT long term care
 NT mediation
 NT mentoring
 NT multi-disciplinary services
 NT placement
 NT reablement
 NT residential care
 NT self care
 NT short break care
 NT short term care
 NT social care provision
 NT transitional services

social care staff (G)

BT social work and social workers (*top term - not used for indexing*)
 NT care workers
 NT social care professionals

social class (S)

USE socioeconomic groups

social development (S)

USE community development

social enterprises (G)

SN A business with primarily social objectives that reinvests its profits into the community.
 BT organisations

social exclusion (G)

UF social alienation
 RT social policy
 RT poverty
 UF disadvantage
 BT government and social policy (*top term - not used for indexing*)

social fund (G)

BT supplementary benefits

social housing (G)

BT housing
 NT housing associations
 NT local authority housing

social inclusion (G)

RT social policy
 UF social integration
 BT government and social policy (*top term - not used for indexing*)

social inquiry reports (S)

USE court reports

social integration (S)

USE social inclusion

social networks (G)

- SN A set of interconnected relationships among a group of people which provide help in coping with the demands of daily life eg relatives, friends, neighbours, work colleagues, volunteers, professionals. Use in relation to social support.
- UF social support networks
- UF networks
- BT living and life events (*top term - not used for indexing*)

social policy (G)

- RT social exclusion
- RT social inclusion
- BT policy

social programmes (G)

- BT policy formulation

social role valorisation (G)

- UF normalisation
- BT physical and learning disabilities (*top term - not used for indexing*)

social security (S)

- USE benefits

social security benefits (S)

- USE benefits

social services (G)

- UF councils with social services responsibilities
- UF social services departments
- BT local authorities
- NT adult services
- NT childrens services
- NT directors of social services

social services departments (S)

- USE social services

social skills (G)

- BT socialisation

social skills training (G)

- BT training

social support networks (S)

- USE social networks

social surveys (S)

- USE survey methods

social welfare (G)

- SN Use for broad policy discussions and government role in social welfare.
- RT social welfare law
- BT government and social policy (*top term - not used for indexing*)
- NT welfare state

social welfare law (G)

- RT social welfare
- BT law

social work (G)

- SN Use for broad discussions of social work.
- BT social work and social workers (*top term - not used for indexing*)
- NT community work
- NT forensic social work
- NT general practice social work
- NT medical social work
- NT patch systems
- NT psychiatric social work
- NT school social work
- NT youth work

social work and social workers (*top term - not used for indexing*) (T)

- SN Term not used for indexing
- BT hierarchies
- NT social care staff
- NT social work
- NT social work approaches
- NT social work history
- NT social work methods
- NT social work theories
- NT sociology

social work approaches (G)

- BT social work and social workers
(*top term - not used for indexing*)
- NT anti-discriminatory practice
- NT anti-oppressive practice
- NT ecological approach
- NT evidence-based practice
- NT multicultural approach
- NT person-centred approach
- NT preventive practice
- NT psychosocial approach
- NT recovery approach
- NT reflective practice
- NT systems approach
- NT task-centred practice

social work assessments (S)

- USE assessment

social work assistants (G)

- UF social worker support staff
- BT care workers
- BT social workers

Social Work degree (G)

- BT qualifications

social work education (G)

- RT social workers
- UF social worker training
- RT education
- BT education
- NT curriculum development
- NT post qualifying education
- NT practice placement
- NT practice teaching

social work history (G)

- UF history
- BT social work and social workers
(*top term - not used for indexing*)

social work methods (G)

- BT social work and social workers
(*top term - not used for indexing*)
- NT assessment
- NT care management
- NT case management
- NT casework
- NT community profiling
- NT discharge
- NT field work
- NT groupwork
- NT intervention
- NT interviewing
- NT referral
- NT registers
- NT risk
- NT self-directed support
- NT supervision
- NT treatment
- NT workload

social work students (S)

- USE student social workers

social work theories (G)

- UF social work theory
- BT social work and social workers
(*top term - not used for indexing*)

social work theory (S)

- USE social work theories

social work users (S)

- USE service users

social worker support staff (S)

- USE social work assistants

social worker teams (G)

- RT teams
- BT social workers
- NT area teams
- NT emergency duty teams

social worker training (S)

- USE social work education

social worker user relationship (S)

- USE social worker-service user relationship

social workers (G)

- RT professional role
- RT student social workers
- UF NQSW
- RT social work education
- BT social care professionals
- NT approved social workers
- NT community workers
- NT front line managers
- NT keyworkers
- NT medical social workers
- NT newly qualified social workers
- NT residential social workers
- NT school social workers
- NT social work assistants
- NT social worker teams

social worker-service user relationship (G)

- UF social worker user relationship
- BT staff-user relationship

socialisation (G)

- BT life skills
- NT social skills

socioeconomic group (S)

- USE socioeconomic groups

socioeconomic groups (G)

- UF social class
- UF socioeconomic group
- BT groups

sociology (G)

- BT social work and social workers
(*top term - not used for indexing*)
- NT feminist theory

soldiers (S)

- USE armed forces

solicitors (S)

- USE legal professionals

solvent abuse (S)

- USE solvent misuse

solvent misuse (G)

- UF solvent abuse
- UF volatile substance misuse
- UF glue sniffing
- BT substance misuse

South Asian people (G)

- SN Use for Indian, Bangladeshi and Pakistani people.
- BT Asian people

special education (G)

- SN Education supplied outside the mainstream to people with special needs or abilities.
- UF conductive education
- BT education
- NT special educational needs

special educational needs (G)

- SN Defined as a learning difficulty which calls for special educational provision to be made (defined in the Education Act 1996).
- UF additional educational needs
- UF additional support needs
- UF special needs children
- BT special education

special guardianship (G)

- UF special guardianship orders
- BT guardianship

special guardianship orders (S)

- USE special guardianship

special needs children (S)

- USE special educational needs

speech impairment (G)

- UF stammering
- BT communication disorders

speech therapists (G)

- RT speech therapy
- BT health professionals

speech therapy (G)

- RT speech therapists
- BT medical treatment

spina bifida (G)

- BT physical disabilities

spinal injuries (G)

- SN Use for spinal cord injuries. For back strain use back injuries.
- BT injuries

spirituality (G)

- BT life style

sport (G)

BT leisure activities

staff (G)

RT staff management

BT employment

NT consultants

NT professional role

NT temporary staff

staff appraisal (G)

UF staff reporting

BT staff management

staff development (G)

UF continuing professional development

UF human resource development

BT staff management

NT staff mentoring

staff induction (G)

UF induction (staff)

UF induction training

BT staff management

staff levels (S)

USE staffing levels

staff management (G)

UF human resources

UF human resources management

UF personnel management

RT staff

BT management

NT job satisfaction

NT recruitment

NT staff appraisal

NT staff development

NT staff induction

NT staff retention

NT staff supervision

NT staffing levels

staff mentoring (G)

RT mentoring

UF coaching

BT staff development

staff recruitment (S)

USE recruitment

staff reporting (S)

USE staff appraisal

staff resignation (G)

BT termination of employment

staff retention (G)

BT staff management

staff rotas (S)

USE working hours

staff supervision (G)

SN Use for the supervision of social workers and other staff. For supervision as a social work role eg the monitoring of individuals or families, use supervision.

BT staff management

staff training (S)

USE training

staff user relationship (S)

USE staff-user relationship

staff vetting (S)

USE security checking

staffing levels (G)

UF staff levels

BT staff management

staff-user relationship (G)

SN Use for the relationship with staff other than social workers eg nurses, occupational therapists.

UF staff user relationship

BT service users

NT social worker-service user relationship

stammering (S)

USE speech impairment

standard of living (G)

RT poverty

BT life style

standards (G)

UF standards of care

BT quality control

standards of care (S)

USE standards

standby arrangements (S)

USE emergency duty teams

state education (S)

USE education

state retirement pensions (G)

BT pensions

statistical data (S)

USE statistical methods

statistical design (G)

BT research design

statistical methods (G)

UF statistical data

BT research methods

statutory sector (S)

USE public sector

step families (G)

BT families

step relationships (G)

BT family relations

stereotyped attitudes (G)

SN Also use for prejudice.

UF stigma

UF prejudice

UF homophobia

BT attitudes

stigma (S)

USE stereotyped attitudes

stillbirth (G)

BT childbirth

strategic health authorities (G)

BT health authorities

stress (G)

UF burnout

BT mental health and mental health care (*top term - not used for indexing*)

stroke (G)

UF stroke patients

UF stroke victims

BT diseases

stroke patients (S)

USE stroke

stroke victims (S)

USE stroke

student social workers (G)

RT social workers

UF social work students

BT students

students (G)

BT education

NT student social workers

substance abuse (S)

USE substance misuse

substance misuse (G)

UF substance abuse

UF substance misusers

UF drug and alcohol

BT health and health care (*top term - not used for indexing*)

NT addiction

NT alcohol misuse

NT detoxification

NT drug misuse

NT smoking

NT solvent misuse

substance misusers (S)

USE substance misuse

sudden infant death (G)

UF cot death

RT babies

BT death

suicide (G)

BT death

NT assisted suicide

NT attempted suicide

supervision (G)

SN Use for supervision as a social work method eg in the monitoring of individuals or families. For the supervision of social workers and other staff, use staff supervision.

BT social work methods

supervision orders (G)

RT young offenders

BT court orders

supplementary benefits (G)

- UF income support
- BT benefits
- NT social fund

support groups (G)

- BT groups
- NT self-help groups

supported employment (G)

- SN Use for employment in mainstream settings which offers support for disabled people.
- BT employment

supported housing (G)

- SN Use for housing with support for vulnerable people with care needs, including housing with floating support.
- BT housing

supported living (G)

- UF independent living schemes
- BT life style

surgery (G)

- BT medical treatment

surrogacy (G)

- UF surrogate mothers
- UF surrogate parents
- BT pregnancy

surrogate mothers (S)

- USE surrogacy

surrogate parents (S)

- USE surrogacy

survey design (G)

- BT research design

survey methods (G)

- UF social surveys
- UF consumer research
- BT research methods

survivors (G)

- SN Use for those who have survived violence, disasters, child abuse etc.
- RT sexual abuse
- BT people, groups and communities (*top term - not used for indexing*)

suspension (school) (S)

- USE school exclusion

sustainable development (G)

- BT environment

systematic reviews (G)

- BT research methods

systems analysis (G)

- BT research methods

systems approach (G)

- SN Use for undertaking of social work based on analysis and activation of human systems around the client.
- UF systems theory
- BT social work approaches

systems theory (S)

- USE systems approach

tagging (S)

- USE electronic tagging

task centred casework (S)

- USE task-centred practice

task-centred casework (S)

- USE task-centred practice

task-centred practice (G)

- SN A short-term problem solving approach. Often used in clinical social work.
- UF task centred casework
- UF task-centred casework
- BT social work approaches

tax credits (G)

- UF child tax credit
- BT benefits

taxation (G)

- RT public expenditure
- BT government and social policy (*top term - not used for indexing*)
- NT income tax

teachers (G)

- BT teaching

teaching (G)

- BT education
- NT teachers
- NT teaching methods

teaching materials (S)

- USE training materials

teaching methods (G)

- BT teaching
- NT distance learning
- NT e-learning

teaching packs (S)

- USE training materials

teaching primary care trusts (S)

- USE primary care trusts

teams (G)

- RT social worker teams
- BT management

teamwork (G)

- SN Use for interaction of people within teams.
- BT management

teenage parents (G)

- UF young parents
- BT parents

teenage pregnancy (G)

- BT pregnancy

teenagers (S)

- USE young people

telecare (S)

- USE assistive technology

telephone counselling services (S)

- USE helplines

temporary accommodation (G)

- BT homelessness

temporary foster care (S)

- USE foster care
- USE short term care

temporary staff (G)

- UF agency staff
- BT staff

tenants (G)

- BT housing and environment (*top term - not used for indexing*)

tendering (G)

- UF compulsory competitive tendering
- UF competitive tendering
- BT contract procedures

terminal care (S)

- USE palliative care

terminal illness (G)

- RT hospice care
- RT death
- RT palliative care
- UF terminally ill people
- BT physical illness

terminally ill people (S)

- USE terminal illness

termination of employment (G)

- BT conditions of employment
- NT retirement
- NT staff resignation

terrorism (G)

- BT international relations

tests (S)

- USE diagnostic tests

thalassaemia (G)

- BT blood disorders

therapeutic communities (G)

- SN A social environment and programme within a residential or day unit in which the social and group process is harnessed with therapeutic intent.
- BT therapies

therapeutic intervention (S)

- USE therapies

therapeutic work (S)

- USE therapies

therapies (G)

- SN Use a more specific term if possible eg family therapy, group therapy, counselling.
- UF therapeutic intervention
- UF therapeutic work
- UF therapy
- BT mental health and mental health care (*top term - not used for indexing*)
- NT behaviour modification
- NT complementary therapies
- NT life story work
- NT psychotherapy
- NT therapeutic communities

therapy (S)

- USE therapies

third age (S)

- USE older people

third world (S)

- USE developing countries

throughcare (S)

- USE after care

time limited casework (S)

- USE short-term casework

Tourette Syndrome (S)

- USE Tourettes Syndrome

Tourettes Disorder (S)

- USE Tourettes Syndrome

Tourettes Syndrome (G)

- SN A neurological disorder characterised by tics, repetitive muscle movements and vocal outbursts.
- UF Tourette Syndrome
- UF Tourettes Disorder
- UF Gilles de Tourettes syndrome
- BT behaviour disorders

trade unions (G)

- BT employment

trafficking (G)

- SN Use for human trafficking.
- BT crime

training (G)

- UF training programmes
- UF staff training
- BT education, training and employment (*top term - not used for indexing*)
- NT assertiveness training
- NT multi-disciplinary training
- NT parental skills training
- NT social skills training
- NT training materials

training materials (G)

- UF teaching materials
- UF teaching packs
- BT training
- NT audio visual media

training programmes (S)

- USE training

tranquillisers (G)

- BT prescription medicines

transgendered people (G)

- BT LGBT people
- NT transsexual people

transition (S)

- USE transitional services

transitional services (G)

- UF transition
- BT social care services (*top term - not used for indexing*)

translation services (G)

- BT information services

transport (G)

- BT housing and environment (*top term - not used for indexing*)

transracial adoption (G)

- UF interracial adoption
- BT adoption

transracial foster care (G)

- BT foster care

transsexual people (G)

- UF transsexuals
- BT transgendered people

transsexuals (S)

- USE transsexual people

traumas (G)

- BT mental health problems
- NT post traumatic stress disorder

travel expenses (G)

- BT expenses

travellers (G)

- SN Includes Irish, Scottish and New Age travellers.
- UF travelling people
- BT black and minority ethnic people

travelling people (S)

- USE travellers

treatment (G)

- SN Use a more specific term if possible eg counselling, therapies, medical treatment.
- BT social work methods

triplets (G)

- BT siblings

truancy (G)

- BT school attendance

trusts (S)

- USE NHS trusts

twins (G)

- BT siblings

unaccompanied asylum seeking children (G)

- UF unaccompanied refugee children
- BT asylum seekers

unaccompanied refugee children (S)

- USE unaccompanied asylum seeking children

unborn children (G)

- BT pregnancy

unconditional bail (S)

- USE bail

under fives (S)

- USE pre-school children

unemployment (G)

- UF long term unemployment
- BT employment

United Nations (G)

- BT international bodies

unmet need (G)

- SN Use for need identified by assessment which is not then met.
- BT needs

unpaid carers (S)

- USE carers

urban areas (G)

- BT environment
- NT inner cities

user involvement (S)

- USE user participation

user led research (G)

- SN Use for research where users are in control of the whole research process and drive the project.
- UF emancipatory research
- BT participatory research

user participation (G)

- UF participation
- RT participatory research
- UF user involvement
- BT service users

user perspectives (S)

- USE user views

user views (G)

- UF user perspectives
- BT service users

user-led organisations (G)

- RT service users
- BT organisations

users (S)

- USE service users

value for money (S)

- USE cost effectiveness

vandalism (S)

- USE anti-social behaviour

very old people (G)

- SN Use for people over 80.
- BT older people

- vetting (S)**
USE security checking
- victims (S)**
USE crime victims
- video recordings (S)**
USE videos
- videos (G)**
UF video recordings
BT audio visual media
- Vietnamese people (G)**
BT Asian people
- violence (G)**
BT crime
NT domestic violence
- violence in the home (S)**
USE domestic violence
- violence victims (S)**
USE crime victims
- visual and hearing impairment (S)**
USE sensory impairments
- visual impairment (G)**
UF visually impaired people
UF partially sighted people
UF blind people
UF blindness
BT sensory impairments
- visually impaired people (S)**
USE visual impairment
- volatile substance misuse (S)**
USE solvent misuse
- voluntary organisations (G)**
BT voluntary sector
NT volunteers
- voluntary sector (G)**
BT government and social policy
(*top term - not used for indexing*)
NT charities
NT voluntary organisations
- voluntary work (S)**
USE volunteers
- voluntary work and volunteering (S)**
USE volunteers
- volunteers (G)**
UF voluntary work
UF voluntary work and volunteering
BT voluntary organisations
- vulnerability (S)**
USE vulnerable adults
- vulnerable adults (G)**
SN Use for people with learning difficulties, mental health problems, older people and disabled people who are vulnerable and eligible to use services.
UF vulnerability
UF vulnerable people
UF at risk people
BT adults
- vulnerable children (G)**
SN Use for at risk children
UF at risk children
BT children
- vulnerable people (S)**
USE vulnerable adults
- wages (G)**
UF earnings
UF pay
UF salaries
BT personal finance
- waiting lists (G)**
BT social care provision
- wandering (S)**
USE challenging behaviour
- war (G)**
BT international relations
- warden serviced housing (S)**
USE sheltered housing
- wardens (G)**
BT care workers

wardship (G)

- RT guardianship
- BT families, children and young people (*top term - not used for indexing*)

welfare benefits (S)

- USE benefits

welfare rights services (S)

- USE advice services

welfare state (G)

- BT social welfare

Welsh Assembly (S)

- USE National Assembly for Wales

whistleblowing (G)

- BT employment

wifebeating (S)

- USE domestic violence

Williams syndrome (G)

- BT learning disabilities

witnesses (G)

- BT legal proceedings
- NT child witnesses
- NT expert witnesses

women (G)

- RT female genital mutilation
- RT feminist theory
- RT mothers
- UF females
- BT gender

work load (S)

- USE workload

work sharing (S)

- USE job sharing

working hours (G)

- UF staff rotas
- BT conditions of employment
- NT flexible working
- NT job sharing
- NT part time work

workload (G)

- UF work load
- UF workload management
- BT social work methods
- NT caseload

workload management (S)

- USE workload

writing therapy (G)

- BT psychotherapy

young adult offenders (S)

- USE young offenders

young adults (G)

- SN Use for 18-21 year olds.
- BT families, children and young people (*top term - not used for indexing*)

young carers (G)

- SN Children and young persons under 18 who provide care, assistance and support to another family member.
- BT carers

young offender institutions (G)

- SN Institutions for 15-21 year-olds run by the Prison Service.
- BT secure accommodation

young offenders (G)

- RT supervision orders
- UF young adult offenders
- RT young people
- UF youth offenders
- UF juvenile offenders
- UF delinquency
- BT offenders

young onset dementia (S)

- USE early onset dementia

young parents (S)

- USE teenage parents

young people (G)

- SN Use for 11-17 year olds
- RT gangs
- RT young offenders
- UF adolescents
- UF juveniles
- UF teenagers
- BT families, children and young people (*top term - not used for indexing*)

young sex offenders (G)

- UF juvenile sex offenders
- BT sex offenders

youth court proceedings (S)

- USE youth courts

youth courts (G)

- UF juvenile court proceedings
- UF juvenile courts
- UF youth court proceedings
- BT law courts

youth justice (G)

- UF juvenile justice
- BT criminal justice
- NT youth offending teams

youth offenders (S)

- USE young offenders

youth offending teams (G)

- SN Multidisciplinary teams which work with young people aged between 10 - 18 who have become or are at serious risk of becoming involved in criminal activities.
- BT youth justice

youth services (S)

- USE youth work

youth social work (S)

- USE youth work

youth treatment centres (S)

- USE custodial institutions

youth work (G)

- UF youth services
- UF youth social work
- BT social work